



**Parish of Castle Hedingham**  
**Mrs Claire Waters (Parish Clerk)**  
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**MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL,  
HELD ON MONDAY 17<sup>th</sup> SEPTEMBER 2018 AT CASTLE HEDINGHAM CLUB AT 7.45PM**

**Present:** Cllrs Higgins, Hood, Moffat, Philp, Scrivens, Southgate, Toocaram, Worley, Veater  
**In the Chair:** Cllr Southgate  
**Clerk:** Claire Waters  
**Also Present:** BDC Councillor Johnson  
2 parishioners

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from District Cllr Beavis and County Cllr Finch for absence.

### **2. MINUTES OF THE PREVIOUS MEETING**

The minutes of 20th August 2018 were approved as a correct record of events and signed by the Chairman.

Proposed: Cllr Hood                      Seconded: Cllr Worley                      Agreed unanimously

### **3. DECLARATIONS OF INTEREST**

Cllr Moffat declared a non-pecuniary interest in item 9.3. Cllr Scrivens declared a non-pecuniary interest in item 10.

### **4. PUBLIC FORUM**

A parishioner attended to express his concerns about the refusal of BDC to permit his planning application 18/00516/FUL Change of use to a separate residential dwellinghouse (Use Class C3) Barn At Newmans Farm Yeldham Road CO9 3DZ. He is planning to appeal against the decision and asked the Parish Council to reconsider their objections.

**ACTION:** Clerk to forward the parishioner's correspondence together with a link to the original planning application to all Councillors.

### **5. PROGRESS CHECK**

**5.1** Community Access Defibrillators. The next Community Awareness Event is being rearranged due to the lack of availability of the venue and a trainer on the same evening in October. This is now likely to be rescheduled for November.

### **6. HIGHWAYS**

**6.1** Parking issues at Crouch Green. The clerk had contacted the North Essex Parking Partnership (NEPP) who advises use of the Essex Act 1987 to have the verge rescheduled as an ornamental grass verge which will allow parking restrictions to be enforced.

**ACTION:** Clerk to contact another parish which has used the Essex Act 1987 to tackle a similar issue. Agenda item for future meeting following further research.

**6.2** Cars blocking footpath at New Park and Queen Street. NEPP advises that the police should be contacted if cars are parking on footpaths. The clerk is awaiting a call back from the police. Cllr Southgate suggested they may be able to give the Parish Council a standard letter or advisory note to be placed on windscreens of vehicles which are obstructing pedestrian access.

### **7. REPORTS**

**7.1** **Police/Neighbourhood Watch:** Councillors were made aware of the recent burglary at Castle Lane and a further suspected breaking and entry attempt in the Castle Lane area. Police attended both incidents. Suspicious vehicles at Rushley Green are being noted and information shared among the Rushley Green Neighbourhood Watch group. Neighbourhood Watch Co-ordinator(s) still needed for the rest of the parish.

**7.2 ECC Report:** None

**7.3 BDC Report:** Cllr Johnson reported that speeding on the A1017 continues to be a problem and he is frequently asked about a speed indicator device for the location but Essex Highways has no money. He urged residents to be vigilant about security of their properties in light of recent crime. In answer to questions from Councillors, Cllr Johnson reported on the Local Plan which he understands will have more progress to report in October following recommendations from the Planning Inspectorate in June. Although he has asked both Cllr Graham Butland and Cllr John McKee, he has been unable to gain information about any plans by BDC about a potential planning application for housing at New Park.

## 8. PLANNING

*Applications received:*

**18/00232/TPOCON** Works to tree in a Conservation Area - Pollard Lime to 5 metres  
6 Castle Lane CO9 3DL *No objections*

**18/00231/TPO** Works to tree (TPO) in a Conservation Area - Reduce by 2 metres and 1 metre on the sides of a Plum tree and remove rose growing through the tree  
Birdbrook House Luces Lane CO9 3BX *No objections*

**18/01503/FUL & 18/01504/LBC** Redesign of existing garage to form cart lodge  
Birdbrook House Luces Lane CO9 3BX *No objections*

**18/01680/FUL** Agricultural storage building  
Land South of Rosemary Farm, Rosemary Lane  
*Application arrived too late for the agenda so has been circulated to all Councillors.*  
*Comment due 15<sup>th</sup> October, extension requested or decision to be ratified at October meeting*

*Applications determined:*

**18/01197/LBC** Redecorating of external walls, windows and front doors  
3 Falcon Square CO9 3BT *Application PERMITTED*

**18/00193/TPOCON** Notice of intent to carry out works to trees in a Conservation Area - Multi stem Ash (T1 + T2) Dead Elm (T3)  
Wedgwood Pottery Lane CO9 3EU *Application PERMITTED*

*Planning Appeal:*

**18/00311/FUL** Proposed additional use of residential annexe for independent lets  
40A Queen Street CO9 3HA *No objections: Comment due 3rd October.*

## 9. FINANCE

**9.1** The monthly accounts were approved and payments agreed for authorisation.  
Proposed: Cllr Toocaram      Seconded: Cllr Hood      Agreed unanimously

**9.2 RESOLVED:** To add Cllr Mary Veater as an authorised signatory on the current account  
Proposed: Cllr Toocaram      Seconded: Cllr Scrivens      Agreed unanimously

**9.3** Decision on financing the repairs needed to St Nicholas Church clock. Cllr Southgate had obtained quotes for cherry pickers to access both interior and exterior clocks which are cheaper than erecting scaffolding inside and will reduce staff costs for the outside work. The total cost of repairing both interior and exterior clocks will amount to just under £2,500. The Parish Council has the power to maintain the clock as it is the only public clock in the village, but does not have a duty to do so. A notice will appear in the October Parish Magazine inviting residents to make donations to the work.

**RESOLVED:** To fund in full the repair of both internal and external clocks at St Nicholas Church  
Proposed: Cllr Philp      Seconded: Cllr Worley      Agreed unanimously

**9.4 RESOLVED:** to purchase of cordless rechargeable Stihl strimmer, battery and charger at total cost of £365 + VAT for village maintenance  
Proposed: Cllr Moffat      Seconded: Cllr Southgate      Agreed unanimously



## **MEMORIAL HALL: FORMATION OF A CHARITABLE INCORPORATED COMPANY**

Consideration of invitation from Memorial Hall Committee to comment if wished on the decision to change from a Charitable Trust to a Charitable Incorporated Company (CIO) structure

**RESOLVED:** To support the change to a Charitable Incorporated Structure (CIO)

Proposed: Cllr Toocaram                      Seconded: Cllr Southgate                      Agreed unanimously

## **10. CASTLE HEDINGHAM RECREATION FIELD**

**RESOLVED:** Item held in camera

Proposed: Cllr Worley                      Seconded: Cllr Southgate                      Agreed unanimously

## **11. CORRESPONDENCE TO NOTE**

**EALC:** Invitation to EALC Annual General Meeting and Essex County Council and EALC Joint Conference 2018 on 20<sup>th</sup> September 2018 at Foakes Hall, Dunmow starting at 12 noon. EALC Annual Report and Accounts published.

**ACTION:** Cllr Toocaram agreed to attend

**Parishioner:** Example of Village Trail booklet from a holiday in the Peak District, produced in conjunction with the village primary school.

**ACTION:** Cllr Worley has taken the booklet for reference when planning re-printing of village booklets and maps.

## **12. REPRESENTATIVES AND WORKING GROUPS REPORTS**

### **12.1 Memorial Hall: Cavell Community Choir**

Cllr Scrivens wished to make parishioners aware of entertainment with the Cavell Community Choir at the Memorial Hall on Friday 12<sup>th</sup> October, 7.00 for 7.30 start. Please bring your own drinks and glasses. Tickets £10 (including supper) are available from Cllr Scrivens and other members of the Hall Committee

### **12.2 World War I 100<sup>th</sup> Anniversary Remembrance Sunday**

Cllr Worley reported on the 100<sup>th</sup> Anniversary events planned for Remembrance Sunday November 11<sup>th</sup>:

- 10am: Arrive at Cemetery for 10.10am start: Dedication of Memorial Board and Avenue of Trees
- 10.45am: St Nicholas Churchyard, Act of Remembrance
- 11.00am: St Nicholas Church, Remembrance Service
- 12.30pm: Memorial Hall, British Legion Commemorative Luncheon

## **13. AGENDA ITEMS FOR NEXT MEETING**

- Councillors to inform clerk of any agenda items for the October meeting.

## **DATE OF NEXT MEETINGS:**

**Ordinary Parish Council**    Monday 22 October 2018 at 7.45pm                      Castle Hedingham Club

**Ordinary Parish Council**    Monday 26 November 2018 at 7.45pm                      Castle Hedingham Club

**The meeting closed at 10.10 pm**

SIGNED (CHAIRMAN)

DATE