

**DRAFT MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL, HELD ON
MONDAY 16TH SEPTEMBER AT CASTLE HEDINGHAM CLUB AT 7.45PM**

Present: Cllrs Allfrey, Hart, Higgins, Moffat, Pewter, Philp, Southgate, Worley
In the Chair: Cllr Allfrey
Clerk: Claire Waters
Also Present: Cllr Johnson, Braintree District Councillor

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Scrivens

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 12th August 2013 were approved as a correct record of events.
Proposed: Cllr Southgate Seconded: Cllr Hart Signed by the Chairman

3. PROGRESS CHECK

1105/16.4 Cleaning needed for kerbs and drains at St James Street by tennis court and Village Shop

4. DECLARATIONS OF INTEREST

Cllr Southgate declared a non-pecuniary interest in item 8
Cllr Higgins declared a non-pecuniary interest in item 11

5. PUBLIC FORUM

None

6. REPORTS

Police/PCSO report from from 12th August to 12th September:

1 road traffic collision/possible drink drive. 1 nuisance vehicle. 1 theft.

ECC report: Apologies were received from Cllr David Finch

BDC report: Apologies were received from Cllrs Beavis & Scattergood. Cllr Johnson reported on the Boundary Commission review of Braintree District Council. He also commented on the Police report, warning residents to be super-cautious as gangs of thieves are operating in the area. Thefts from sheds/garages are still on the increase.

7. HIGHWAYS

Outstanding highways issues will be reported to Cllr Finch

New highway problems: Raised manhole covers at Park Vale & Bowmans Park

8. PLANNING

13/00968/FUL & 13/00969/CON Demolition of existing conservatory and two storey rear extension and replacement with new two storey rear extension

10 Crown Street Castle Heddingham Essex CO9 3DB. No objections

13/00976/FUL & 13/00977/LBC Sub-division to form two no. dwellings

1 - 3 Queen Street Castle Heddingham Essex CO9 3EX. No objections but the response to Braintree Planning will register concerns over parking.

9. FINANCE

The monthly accounts were approved and cheques signed

Proposed: Cllr Worley Seconded: Cllr Southgate

9.1 Decision to make £100 donation to Essex Air Ambulance

Proposed: Cllr Worley Seconded: Cllr Southgate Agreed unanimously

9.2 Purchase of Local Council Administration 9th Edition £55.00 from EALC

Proposed: Cllr Southgate Seconded: Cllr Moffat Agreed unanimously

9.3 Decision on purchase of Nunnery Street Telephone Kiosk from BT for £1.00

Due to concern about the ramifications of the Kiosk removal and ensuing repairs to the pavement, the Clerk will contact BT again to identify other options and inform the resident who wishes to remove it.

10. PUBLIC TOILETS

Decision on Service Level Agreement from Braintree District Council

Due to the BDC legal department being unavailable for a meeting on September 10th, this item is postponed.

11. NEW BOILER FOR MEMORIAL HALL

Request for Parish Council loan to enable purchase of new boiler this autumn

RESOLVED: The Parish Council will purchase the boiler on behalf of the Memorial Hall

Proposed: Cllr Pewter Seconded: Cllr Southgate Agreed unanimously

12. CASTLE HEDINGHAM WEBSITE: www.castlehedingham.org

Decision on procedure for advertising or posting links to local businesses

RESOLVED: To limit business entries to a brief description and link to their business website
To accept only entries from businesses with a Castle Hedingham postcode
To research an appropriate annual charge to cover administration costs

13. BRAINTREE DISTRICT COUNCIL: EMERGENCY PLANNING

Confirmation of Emergency Contact details and other necessary amendments to the Parish Emergency and Flood Risk Plans, required by 31st October 2013

It was agreed that emergency contact details should be checked and updated, and all other details in the emergency plan are the same as the current plan.

14. RURAL FAIR SHARE PETITION

Request for support of this petition by the Rural Services Network

Cllr Beavis is collecting signatures in support of this petition to lobby government to allocate in the annual District Council grant the same amount of money per head to rural communities as urban communities. Councillors unanimously supported this petition.

15. CORRESPONDENCE TO NOTE

Essex Association of Local Councils

Councillors are invited to attend EALC/Making the Links Conference and 68th AGM on Thursday 26th September 2013 at Foakes Hall, Great Dunmow. Conference commences 3.15pm, AGM commences 7.00pm. Booking is required by 19th Sept.

Essex Association of Local Councils

Confirmation of Essex Clerk's Training Bursary award for Summer CiLCA course and CiLCA registration. This will cover 75% of the cost of the training and 100% of CiLCA registration fee, and will be paid on completion of the qualification.

16. REPRESENTATIVES AND WORKING GROUPS REPORTS

16.1 Magna Carta 2015: Approval of expenses for September meeting in Leicester

It was unanimously agreed that expenses for day travel for one person were approved. However, due to other commitments the Parish Council will not be represented at this meeting. Cllr Worley will contact Clare and ask if they can represent Castle Hedingham as this is an important meeting.

16.2 War Memorial: Decision on Conservation Engineer following grant for survey

Following advice from Cllr Pewter, it was unanimously agreed that Mr E Morton of the Morton Partnership should be selected to conduct the conservation survey of the War Memorial.

16.3 Playing Field: awaiting ROSPA advice on wording for new sign

16.4 National Grid: Report from Community Forum 10th September

Cllr Higgins issued a written report. The key points from the Community Forum were the lack of public support for the Twinstead substation site; also concerns that National Grid has discounted the Braintree option without proper consultation, and failed to consult with Halstead Town Council about transport through the town during construction.

17. DATE OF NEXT MEETING

Monday 21st October 2013 at 7.45pm

The meeting closed at 9.30pm