



# Parish of Castle Heddingham

Mrs Claire Waters (Parish Clerk)

25 Bayley Street, Castle Heddingham, Essex CO9 3DG

07845 056597      castleheddinghamparishclerk@gmail.com

## MINUTES OF A MEETING OF CASTLE HEDDINGHAM PARISH COUNCIL, HELD ON MONDAY 31<sup>ST</sup> OCTOBER AT CASTLE HEDDINGHAM CLUB AT 7.45PM

**Present:** Cllrs Moffat, Higgins, Hood, Philp, Scrivens, Southgate, Toocaram, Worley  
**In the Chair:** Cllr Southgate  
**Clerk:** Claire Waters  
**Also Present:** Cllr J Beavis BDC  
Cllr H Johnson BDC

### 1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pewter for absence.

### 2. MINUTES OF THE PREVIOUS MEETING

The minutes of 26th September 2016 were approved as a correct record of events.

**Proposed:** Cllr Worley                      **Seconded:** Cllr Scrivens                      Agreed unanimously

### 3. DECLARATIONS OF INTEREST

None

### 4. PUBLIC FORUM

None

### 5. PROGRESS CHECK

- 5.1. Installation of the fibre cabinet at Pye Corner for BT fibre broadband is expected on 9<sup>th</sup> November.
- 5.2. The application for the United Reform Church to be registered as an asset of Community Value has been rejected due to its primary use being a church. This is in line with government policy.
- 5.3. The clerk is continuing to try to get a resolution about cutting of the special verge at Edey's Lane and funding for the work.
- 5.4. Parking problems at New Park. The clerk will chase up North Essex Parking Partnership.

### 6. HIGHWAYS

- 6.1 A speed survey of traffic approaching the junction of Sudbury Hill and St James St with Bayley Street has now been carried out.
- 6.2 The 7.5t weight limit signs are being installed. An incorrect 40mph speed limit sign at Sudbury Hill will be covered up until Highways remove it.
- 6.3 Road closures due to resurfacing have not been notified to residents by letter. The clerk will contact Highways. Notices of further road closures will be published in the Halstead Gazette on Friday 3<sup>rd</sup> and 10<sup>th</sup> November. Full roadwork details are available on [www.roadworks.org](http://www.roadworks.org)
- 6.4 Nunnery Street pavements are in a poor state. The clerk will report this to Highways.

### 7. REPORTS

7.1 **Police:** None

7.2 **ECC Report:** Apologies for absence were received from Cllr Finch.

7.3 **BDC Report:**

Cllr Beavis reported that BDC budget setting is in progress. Green bin collections will not take place over winter, residents have been informed by a sticker on the grey bin, and collection calendars. Recycling sacks are smaller, but this is due to an incorrect batch and will be corrected. Community transport services may be reduced e.g. the social car scheme.

The Local Plan determining housing development will probably not be complete until 2018, due to cross-border work on sites with Colchester and Uttlesford districts.

Our MP James Cleverly is now involved with the proposed joint surgery on the Premdor site in Sible Hedingham. A planning application is going through for the work hub and there is some movement with doctors and the NHS regarding the medical centre.

**Action:** The clerk will contact Castle Surgery to find out what progress there is.

Cllr Johnson reported on the extension of Bloor Homes development towards Station Road. He reminded the Parish Council about the need for stocks of winter grit – Castle Hedingham already has stock unused from 2 years ago so does not need to apply for more.

The outcome of the Local Highways Panel meeting in September when the 40mph SID sign for Crouch Green should have been on the agenda is unclear from the minutes, the clerk will contact Highways to find out the result. The 7.5t weight limit signs are being installed, but Cllr Johnson is concerned about who is actually going to police the restriction.

Councillors Beavis and Johnson have granted the full Councillors Community Grant to Sible Hedingham this year for urgent projects. This means that Castle Hedingham will have £3000 available in grants for village projects from the CCG in April next year. The Parish Council and other community groups are encouraged to apply by contacting either District Councillor.

The Parish Council expressed their thanks to the refuse team at BDC, particularly in organising a special parish sweep of the roadside gutters recently and carrying it out as scheduled.

## 8. PLANNING

*Applications received:*

**16/01516/FUL** Proposed canopy roof over bay window adjoining existing front porch

66 Bowmans Park CO9 3DT

*No objections*

**16/01705/ECC** Consultation on Essex County Council application CC/BTE/45/16 - Proposed extensions to the existing school to accommodate 2 new classrooms, staff room, office and ancillary facilities, an increase in the height of the roof over the existing main school hall, the provision of an external canopy to provide an outdoor play area for the nursery and the provision of a new all-weather play area.

De Vere Primary School Kirby Hall Road CO9 3EA

*Comment not required*

*Applications determined:*

**16/01651/DAC** Application for approval of details reserved by condition no. 4 of approved application 16/00065/LBC

Yeomans Rushley Green CO9 3AH

*Application Permitted*

**16/01381/ELD** Application for an Existing Lawful Development Certificate - Use of land as a builders yard.

Land At Station Road Sible Hedingham

*Application Permitted*

**16/01315/FUL** Proposed conversion of garage to annexe

5 Priory Wood CO9 3DU

*Application Refused*

**16/01332/FUL** Demolition and rebuild of single storey rear link extension

18 Crouch Green CO9 3DY

*Application Permitted*

## 9. FINANCE

The monthly accounts were approved and payments agreed for authorisation.

**Proposed:** Cllr Hood

**Seconded:** Cllr Toocaram

**9.1** Councillors Community Grant – consideration of purpose for application. Since the funding will not be available until April 2017 this is carried forward to a future meeting.

**9.2** Mr Alan Henry has now taken over the care of the Public Toilets and will assist Adam Redgewell as relief Village Maintenance Operative.

Oct-16	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£19.69
DD	British Gas	Electricity Toilets	£13.96
DD	Anglian Water	Water Cemetery	£21.57
DD	Anglian Water	Water Toilets	£83.56
B/P	Staff	Salaries	£1,162.29
B/P	E C Waters	Clerk Expenses	£120.98
B/P	OCS Group UK Ltd	Sanitary Disposal Toilets	£10.15
B/P	M D Landscapes	Grass Cutting	£1,015.20
B/P	CH Club	Room Hire	£20.00
B/P	A&J Lighting	Monthly Charge	£10.08
B/P	EALC	Training Cllr J Toocaram	£85.00
B/P	HMRC	Tax/NI	£100.62
B/P	Falcon Accountants	Payroll July/Aug/Sep	£36.00
<b>TOTAL in month</b>			<b>£2,699.10</b>

Oct-16	Receipts in Month	Details	Amount
18-Oct	EALC	Clerk's Bursary CiLCA	£150.00
26-Oct	Harvey Darke	Inscription Grave no 163	£180.00
<b>TOTAL in month</b>			<b>£330.00</b>

#### Accounts balances at 31 October 2016

Unity Trust Current account	£37,754.71
Unity Trust Deposit account	£25,221.28
Cambridge & Counties 95 day	£30,560.93
Nationwide Treasurers Trust	£20,064.73
	<b>£113,601.65</b>

#### 10. VILLAGE DEFIBRILLATOR FOR ST JAMES STREET TELEPHONE BOX

Cllr Toocaram and the clerk met with Mr Martin Render from the Community Heartbeat Trust, a charity which provides defibrillators, training and ongoing support. It is possible that lottery funding is available to apply for multiple defibrillators for the village and since every minute counts in a life-threatening situation the Parish Council will look into this option.

**Action:** Mr Render will be attending the November meeting to advise the Parish Council.

#### 11. CASTLE HEDINGHAM RECREATION FIELD

Cllr Hood reported that a quote for repairs requested from the manufacturer of the existing equipment had failed to arrive and when chased up was not the quote he had requested.

**RESOLVED:** Cllr Hood and the Playing Field group will itemise the necessary work to be done and instruct the company to supply parts and carry out repairs.

**Proposed:** Cllr Southgate                      **Secoded:** Cllr Scrivens                      Agreed unanimously

**Action:** Due to the delay in the completion of the Local Plan, Councillors feel that another approach to BDC to use their land at New Park for recreation would be appropriate. Cllr Beavis will contact the asset manager, Andrew Epsom at Braintree District Council.

**12. COMMEMORATIVE TREES**

Commemorative oak trees are planned in memory of Mr Bram Buckley-Saxon and Mr Alan Shaw, past Chairmen of the Parish Council.

**RESOLVED:** To plant trees at Churchfields behind Bowmans Park with a good view of the village.

**Proposed:** Cllr Toocaram                      **Seconded:** Cllr Worley                      Agreed unanimously

**Action:** Clerk to investigate commemorative plaques for the trees.

**13. CORRESPONDENCE TO NOTE**

**Landowner of Throwers Yard:** Initial contact to make themselves known to the Parish Council.

**Parishioner correspondence:** Concern expressed about hay and leaves in roadside gutters causing excessive weed growth and blocking drains. BDC carried out a Parish Sweep over the 4 days from Tuesday October 25<sup>th</sup> to Friday October 28<sup>th</sup>. Roads should be swept again on completion of the road re-surfacing by Essex Highways.

**14. REPRESENTATIVES AND WORKING GROUPS REPORTS**

Councillors Toocaram and Worley attended a training course on Open Spaces, Commons and Village Greens. Cllr Worley and the clerk have copies of the course notes for reference.

**15. AGENDA ITEMS FOR NEXT MEETING**

- **Village Defibrillator** – Mr Martin Render of the Community Heartbeat Trust will attend the meeting.
- **Planning Update** – Report from Holmes & Hills training attended by two Councillors and clerk.
- **Castle Hedingham Playing Field** – update on progress with Braintree District Council

**DATE OF NEXT MEETINGS**

<b>Ordinary Parish Council</b>	Monday 28 November at 7.45pm	Castle Hedingham Club
<b>Ordinary Parish Council</b>	Monday 23 January 2017 at 7.45pm	Castle Hedingham Club
<b>Ordinary Parish Council</b>	Monday 27 February 2017 at 7.45pm	Castle Hedingham Club
<b>Ordinary Parish Council</b>	Monday 27 March 2017 at 7.45pm	Castle Hedingham Club
<b>Ordinary Parish Council</b>	Monday 24 April 2017 at 7.45pm	Castle Hedingham Club

**ANNUAL PARISH MEETING    TUESDAY 9<sup>TH</sup> MAY 2017                      MEMORIAL HALL**

**The meeting closed at 9.20 pm**

SIGNED (CHAIRMAN)

DATE