



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
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MINUTES OF A MEETING OF CASTLE HEDINGHAM BURIAL BOARD, HELD ON MONDAY 5th MARCH 2018 AT 25 BAYLEY STREET AT 11AM

Present: Cllrs Moffat, Scrivens, Southgate, Worley
In the Chair: Cllr Southgate
Clerk: Claire Waters
Also Present: None

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

Cllr Moffat declared an interest as a relative is employed by Graham Nicholl, village Tree Surgeon

3. CEMETERY SPRING CLEAN AND ONGOING MAINTENANCE

Essential clearance and maintenance work is needed to ensure grass cutting of the lawn cemetery can be completed effectively. Moles have been a problem over the year with mounds damaging grass cutting equipment. An increasing number of graves and ashes plots have items which are not permitted in the cemetery regulations and extend beyond the permitted grave/ashes area, so making grass maintenance time-consuming or impossible. Injury to maintenance and grass cutting staff is also a potential danger.

1.1 Cllr Worley reported autumn/winter tree maintenance has now been done by Graham Nicholl

1.2 Cllr Scrivens reported some wood debris to be cleared, as well as moss and weeds on path.

1.3 Mole hills to be cleared and treated before grass cutting – Cllr Moffat suggested garlic bulbs placed in mole hills may repel moles

1.4 Levelling and turfing of newer graves to be completed

1.5 Clearance of items on graves and ashes plots which do not meet lawn cemetery regulations

Resolved: To remove all items which are not permitted in the lawn cemetery regulations and place in area for collection by relatives.

Proposed: Cllr Southgate

Seconded: Cllr Worley

Agreed unanimously

Action: The clerk will contact relatives where necessary and publicise the spring clean at the cemetery and in the village.

Action: The clerk will liaise with the Village Maintenance Operatives to complete essential work before grass cutting starts (probably on March 21st)

Action: Any expense needing authorisation by full council will be an agenda item for the March meeting.

2. CEMETERY FEES REVIEW

Resolved: To maintain fees at 2016 – 2017 level until next review, due in August 2018

Proposed: Cllr Scrivens

Seconded: Cllr Moffat

Agreed unanimously

3. MEMORIAL NOTICEBOARD AND AVENUE OF TREES

A Memorial noticeboard is being commissioned for the avenue of trees at Sheepcot Road which has been planted in commemoration of the residents of Castle Hedingham who gave their lives in World War I and World War II. Initial designs were considered. The location of the Memorial board was also discussed, probably within the boundary of the cemetery and visible above the fence to the right of the lych gate.

This location would not need permission from Essex Highways, the board would be visible on the approach to the avenue of trees but less prone to damage by passing traffic. The official launch of the Memorial Avenue is planned for after the remembrance service on 11th November 2018

Action: Cllr Worley will pursue a possible Heritage Lottery Fund grant to finance the Memorial Board

Action: The final design will be submitted to the full Parish Council for approval

4. AGENDA ITEMS FOR NEXT MEETING

- **Cemetery Fees Review**
- **Autumn/Winter Maintenance and repairs**

DATE OF NEXT MEETING:

Ordinary Parish Council Monday 26th March 2018 at 7.45pm Castle Hedingham Club

Burial Board Meeting **AUGUST 2018**

The meeting closed at 12.25 pm

SIGNED (CHAIRMAN)

DATE