



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
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MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL, HELD ON MONDAY 19th JUNE 2018 AT CASTLE HEDINGHAM CLUB AT 7.45PM

Present: Cllrs Higgins, Moffat, Philp, Scrivens, Southgate, Toocaram, Worley
In the Chair: Cllr Southgate
Clerk: Claire Waters
Also Present: District Cllr Johnson
One parishioner

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Hood for absence. Apologies for absence were also received from District Cllr Beavis.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 21st May 2018 were approved as a correct record of events and signed by the Chairman.
Proposed: Cllr Worley Seconded: Cllr Moffat Agreed unanimously

3. DECLARATIONS OF INTEREST

None.

4. PUBLIC FORUM

A resident spoke about his current planning application which the Parish Council had objected to on the grounds that it is development outside the village envelope. He explained that the planning application is to enable other members of his family to live separately in the same property and asked the Parish Council to reconsider their objection. District Cllr Johnson reminded the Parish Council that this will now be considered by Braintree Planning Committee who will make the final decision. If the Parish Council has objected to an application it is recommended that they attend the subsequent meeting of the Planning Committee to make their representations in person. The resident was thanked for attending and explaining the circumstances.

5. PROGRESS CHECK

None

6. HIGHWAYS

6.1 Notice of closure of Kirby Hall Road from 9th July 2018 for 4 days and Farms Lane from 12th July 2018 for 5 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes Pre-Patching in preparation for Surface Dressing in Spring/Summer 2019/20.

6.2 Cllr Johnson reported that a letter to all residents of Crouch Green asking them to park considerately had made a positive difference to vehicles which had been obscuring the visibility at the junction from Nunnery Street onto the A1017.

6.3 Yellow diversion signs at Crouch Green have now been repositioned and appear to relate to the closure of the A1017 between Castle Hedingham and Great Yeldham due to resurfacing. No notification of this has been received from Essex Highways but details can be found on on the <https://roadworks.org/> website. The work is scheduled to be completed by 28th July.

7. REPORTS

9.1 Police/Neighbourhood Watch: None.

9.2 ECC Report: None

9.3 BDC Report: Cllr Johnson was pleased to see that the appeal against the Planning Enforcement Notice preventing commercial use of the Old Vicarage at Queen Street had been dismissed. The requirements of the notice are to cease using the Old Vicarage for commercial holiday leisure

accommodation. The period for compliance with the requirements is 2 calendar months from 13th June 2018.

In answer to a question from Cllr Worley, Cllr Johnson confirmed that Cllr Graham Butland, Leader of BDC, has been cleared of accusations of bullying following an investigation.

8. PLANNING

Applications received:

18/00945/FUL Erection of ground floor rear extension, replacing existing detached garage/outbuilding
18/00967/PLD Application for a proposed lawful development certificate - Conversion of existing loftspace including formation of rear roof dormer (*comment not required*)
 12 New Park CO9 3HH *No objections*

18/00786/LBC Repainting of exterior
 Eagle House 6 Falcon Square CO9 3BT *Decision ratified: No objections*

Applications determined:

18/00370/FUL Conversion of garage to annexe
 The Old Stables Sheepcot Road CO9 3HB *Application Permitted*

9. FINANCE

9.1 The decision to grant funding of £450 to the Braintree District Community Foundation towards purchase of new fridge and freezer for the Village Shop was ratified. This is match funding for a BDC Councillors Community Grant which had been applied for in March 2018 by Cllr Beavis.

9.2 The monthly accounts were approved and payments agreed for authorisation.

Proposed: Cllr Toocaram Seconded: Cllr Moffat Agreed unanimously

| Jun-18 Payments in Month | Details | Amount |
|---------------------------------|------------------------|------------------|
| DD Eon | Electricity New Park | £25.29 |
| DD British Gas | Electricity Toilets | £10.10 |
| DD BCE Holdings Ltd | Peoples Pension | £44.84 |
| B/P Staff | Salaries | £1,599.32 |
| B/P E C Waters | Home as Office June | £40.00 |
| B/P E C Waters | Clerk Expenses | £17.40 |
| B/P C H Club | Meeting Room Hire | £20.00 |
| B/P A&J Lighting | Monthly Charge May | £10.08 |
| B/P Playsafety | Annual Inspection | £79.80 |
| B/P BDC | Litter Bin St James St | £58.80 |
| B/P BDC | Insurance Pump House | £19.88 |
| B/P BDC | Rates Pump House June | £5.00 |
| B/P HMRC | Tax/NI | £132.90 |
| B/P M D Landscapes | Grass Cutting | £1,226.40 |
| B/P Gardening Club | Planters Crouch Green | £91.50 |
| B/P Darkins Supply Stores | Village Maintenance | £61.74 |
| B/P A R Wood | Strimmer Repair | £73.47 |
| 300358 Hedingham Castle | Recreation Field Lease | £37.50 |
| | TOTAL in month | £3,554.02 |

| Jun-18 Receipts in Month | Details | Amount |
|---------------------------------|-----------------------|------------------|
| 19-Jun East of England Co-op | Memorial Grave 287 | £360.00 |
| 20-Jun ECC | Grass Cutting Grant | £207.15 |
| 20-Jun HMRC VTR | VAT reclaim | £3,821.67 |
| | TOTAL in month | £4,388.82 |

Accounts balances at 25 June 2018

| | |
|-----------------------------|--------------------|
| Unity Trust Current account | £26,977.33 |
| Unity Trust Deposit account | £25,255.64 |
| Cambridge & Counties 95 day | £56,585.93 |
| Nationwide Treasurers Trust | £20,127.46 |
| | £128,946.36 |

10. ST NICHOLAS CHURCH MAIN ENTRANCE

To consider repairs to improve access to the Falcon Square entrance to St Nicholas Churchyard.

Action: Item deferred until future meeting when the clerk has received responses to enquiries

11. CASTLE HEDINGHAM RECREATION FIELD

This item was held in camera.

Proposed: Cllr Southgate

Seconded: Cllr Scrivens

Agreed unanimously

12. CORRESPONDENCE TO NOTE

Braintree DC: Letter from Planning Inspector with comments on the submitted Local Plan is published here www.Braintree.gov.uk/LPExamination

EALC: ECC Local Service Fund - Success Stories (including CHPC) from December 2017 published in report

EALC: Seeking volunteers to sit on a focus group exploring ways of Parish Councils working with Essex County Council to help address the issues of social isolation, and health and wellbeing. Response requested by Thursday 28th June. The Community Agent has been informed and Cllr Johnson has volunteered.

EALC: Letter from Nick Alston asking for residents, and Councillors in particular, to register for membership of the Mid Essex Hospital Services NHS Trust. Members have the opportunity to elect a Governor (or stand for election as Governor) to represent the interests of our area of Braintree District and the services available at Braintree Community Hospital. The Trust includes Broomfield, Basildon and Southend hospitals as well as Braintree Community Hospital. Members can register here: <http://www.meht.nhs.uk/foundation-trust/>

13. REPRESENTATIVES AND WORKING GROUPS REPORTS

None

14. AGENDA ITEMS FOR NEXT MEETING**DATE OF NEXT MEETINGS:**

| | | |
|--------------------------------|------------------------------------|-----------------------|
| Ordinary Parish Council | Monday 23 July 2018 at 7.45pm | Castle Hedingham Club |
| Ordinary Parish Council | Monday 20 August 2018 at 7.45pm | Castle Hedingham Club |
| Ordinary Parish Council | Monday 24 September 2018 at 7.45pm | Castle Hedingham Club |

The meeting closed at 8.57 pm

SIGNED (CHAIRMAN)

DATE