



Parish of Castle Hedingham
Mrs Claire Waters (Parish Clerk)
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**MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL,
HELD ON MONDAY 29th JULY 2019 AT CASTLE HEDINGHAM CLUB AT 7.30PM**

Present: Cllrs Doe, Hood, Jordan, Southgate, Tassell, Toocaram, Veater, Westrop
In the Chair: Cllr Southgate
Clerk: Claire Waters
Also Present: Cllr J Beavis BDC
Cllr H Johnson BDC
Cllr D Finch ECC before the start of the meeting and left due to a conflicting meeting.

1. APOLOGIES FOR ABSENCE

Cllr Bayes apologised for absence.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 24th June 2019 were approved as a correct record of events and signed by the Chairman.

Proposed: Cllr Hood **Seconded:** Cllr Doe Agreed unanimously

3. DECLARATIONS OF INTEREST

Cllr Westrop declared an interest in a planning application at item 8 for her own property.

4. PUBLIC FORUM

Cllr Beavis gave an update to Councillors on the proposed move of the village shop from the premises at St James Street to the rear of the Post Office premises facing onto Falcon Square. The move is planned for the evening of 20th August enabling the shop to be open in its new location on 21st August. The plan is to look at ways the Post Office service can be continued for the future as part of the community shop.

5. PROGRESS CHECK

Cllr Jordan reported concerns from residents that people are using the Memorial Garden behind the Village Hall carpark for smoking cannabis.

Action: The clerk will arrange for the hedges and brambles to be cut back so it is less secluded.

6. HIGHWAYS

6.1 Cllr Finch had reminded the Parish Council that notification of priority footpath works is due by Wednesday 31 July

Action: The clerk will submit a list of works already identified for the scheme

6.2 Cllr Tassell has been in regular contact with a resident of Crouch Green concerning inconsiderate and dangerous parking along the A1017 verge. Mediation by Greenfields is planned for 31st July.

6.3 Notification of closure of Kirby Hall Road, due to commence on 21st August 2019 for 6 days for surface dressing works

7. REPORTS

7.1 Police/Neighbourhood Watch:

Special Constable Scheme: Cllr Tassell reported on a meeting attended by himself, Cllr Southgate and the clerk together with Cllr Stopher from Sible Hedingham with the liaison officer for the Special Constable Scheme. It was agreed at that meeting that the scheme was worth pursuing but individually for each Parish Council rather than jointly. A subsequent email from the liaison officer reported that the volume of special constables being recruited and trained for other locations means that the scheme has been put on hold for the foreseeable future.

Neighbourhood Watch Signs: Village locations for new and additional signs were agreed

7.2 ECC Report: Cllr Finch had forwarded a written report to the Parish Council.

7.3 BDC Report: Cllr Johnson raised the ongoing problem caused by parking on the verge at Crouch Green obstructing sightlines for traffic turning out of Nunnery Street and driveways of residents of Crouch Green. He believes the 40mph SID sign at Crouch Green is helping reduce speed but is concerned about speeding traffic travelling north from Sible Hedingham on the A1017. He is now exploring the possibility of extending the 40mph speed limit from Castle Hedingham through to the Colne Valley Railway.

Cllr Beavis reported on the new planning application for the joint medical centre at Sible Hedingham and the need to look at highway improvements in the area as part of the process. She had also attended the official opening at Tuffon Hall and was delighted to see it so well supported as a local wine producer.

8. PLANNING

Applications received:

19/00992/FUL Change of use of part existing shop to residential use

The Village Shop 3 - 5 St James Street CO9 3EJ

No objections, however the Parish Council response will note grave concerns about associated loss of retail space.

19/01141/HH Extensions and alterations to existing two storey dwelling and detached ancillary outbuilding.

Rosemary Farm Rosemary Lane CO9 3AJ

No objections

Cllr Westrop left the meeting

19/01083/VAR Application for a variation of Condition 4 of planning permission 02/02249/COU - to rent the properties on a long term basis for residential use.

Lawrences Farm (Cartlodes) Rushley Green CO9 3AJ

No objections

Cllr Westrop rejoined the meeting. The Parish Council response will note a joint prejudicial interest.

19/01262/HHPA Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 4.0m, with a maximum height of 2.72m and 2.72m to the eaves of the extension.

57 Nunnery Street CO9 3DP

No objections

19/00178/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Reduce Silver Birch (T1) by 2-3 metres, Reduce Goat Willow (T2) by 3-4 metres and Repollard 8 Lime trees (T3)

The Vicarage Queen Street CO9 3EZ

No objections

Applications determined:

19/00691/FUL Demolition of existing dilapidated relocatable Nursery building (105m²) and installation of new modular Nursery building (144m²) and associated external works.

Castle Nursery Kirby Hall Road CO9 3EA

Application PERMITTED

19/00633/HH Alterations, side extension and rear extension, plus an increase in the site area to provide amenity space

20 Crown Street CO9 3DB

Application PERMITTED

19/00675/LBC & 19/00674/FUL Change of use of Grade II Listed traditional building to two residential dwellings and associated amenity space.

Nunnery Farm Barn Nunnery Farm Nunnery Street

Application WITHDRAWN

19/00133/TPOCON Notice of intent to carry out works to trees in a Conservation Area -

Nestledown Pottery Lane CO9 3EU

Application PERMITTED

19/00126/TPOCON Notice of intent to carry out works to trees in a Conservation Area -

26 St James Street CO9 3EW

Application PERMITTED

19/00902/PLD Proposed Loft conversion, including a rear facing dormer and front / side facing roof lights

79 Nunnery Street Castle Hedingham Essex CO9 3DP

Application PERMITTED

9. BRAINTREE DISTRICT COUNCIL LOCAL PLAN

Decision on request by CAUSE (Campaign against Urban Sprawl in Essex) and the Green & Independent group of District Councillors to support their joint statement to Braintree District Council. A motion has been tabled at Full Council in Braintree, now to be debated on 1st August, to scrap the garden communities plan Section 1, "change direction and secure Local Plan as soon as possible to halt speculative development around villages". This is now possible because it transpires that Section 2 of the plan plus the unallocated planning permissions granted mean that 98% of Braintree's Plan Period housing need to 2033 has now been met.

RESOLVED: To write to Braintree District Council stating that Castle Hedingham Parish Council supports the planning inspector's recommendation to submit Section 2 for adoption to safeguard the district against unwelcome speculative development and look at Section 1 in more detail at a later date.

Proposed: Cllr Southgate **Seconded:** Cllr Jordan Agreed unanimously

10. FINANCE

10.1 The monthly accounts were approved and payments agreed for authorisation.

Proposed: Cllr Jordan **Seconded:** Cllr Veater Agreed unanimously

Jul-19	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£30.22
DD	British Gas	Electricity Toilets June-July	£12.68
DD	B&CE Holdings	Peoples Pension	£65.98
DD	Wave Utilities	Water Toilets March-June	£74.03
DD	Wave Utilities	Water Cemetery March-June	£3.69
B/P	Staff	Salaries	£1,506.24
B/P	Mrs M Lofting	Plants for Crouch Green	£59.49
B/P	CH Club	Meeting July	£20.00
B/P	E C Waters	Home as Office July	£60.00
B/P	E C Waters	Clerk Expenses	£235.21
B/P	A&J Lighting	Monthly Charge July	£11.40
B/P	HMRC	Tax/NI	£107.73
B/P	RCCE	Annual Membership	£72.60
B/P	M D Landscapes	Grass Cutting June	£1,112.40
B/P	East of England Co-op	Return of payment made in error	£200.00
B/P	Braintree District Council	Rates, Pump House July	£5.00
B/P	Braintree District Council	Uncontested Election Costs	£60.29
B/P	David Gambell - Joiner	Door and window repairs to Club	£450.00
TOTAL in month			£4,086.96

Jul-19	Receipts in Month	Details	Amount
08-Jul	Atstone Memorials	Memorial Grave 211	£70.00
08-Jul	J Watson	Interment Grave 211	£120.00
TOTAL in month			£190.00

Accounts balances at 29 July 2019

Unity Trust Current account	£18,475.23
Unity Trust Deposit account	£25,364.88
Cambridge & Counties 95 day	£57,486.05
Nationwide Treasurers Trust	£20,147.59
	£121,473.75

11. CASTLE HEDINGHAM VILLAGE PARK

Councillors had been sent the draft minutes of a meeting of the Village Park group on 11th July listing the 6 chosen suppliers to be invited to tender, and a summary of responses to a questionnaire carried out with the toddler group and Castle Nursery parents

11.1 The CIF funding application was approved for submission. Cllr Finch had also given his support for the application and suggested asking for an increased amount from £10,000 to £15,000

Proposed: Cllr Toocaram **Seconded:** Cllr Southgate Agreed unanimously

11.2 The Village Park project is proceeding to schedule with a target completion of the first phase by May 2020. The Parish Council solicitors have been in contact with Hedingham Castle solicitors regarding the lease.

Action: Cllr Hood as chair of the Village Park group will liaise with Mr & Mrs Lindsay on progress

Action: The clerk will contact Mr Tim Dixon our Village Park adviser regarding the next steps in contacting potential suppliers and also contact the Parish Council solicitor on progress with the lease.

12. CORRESPONDENCE TO NOTE

Essex Police: The Public Engagement Team on behalf of Chief Inspector Rawlingson would like to invite a Parish Council representative to attend the local community meeting and workshop to be held on Tuesday, August 6th 2019 at 6pm, Committee Area on the ground floor, Braintree District Council, Causeway House, Bocking End, Braintree, CM7 9HB

Action: Cllr Tassell will attend – the clerk will respond to the invitation

13. REPRESENTATIVES AND WORKING GROUPS REPORTS:

- **Passenger Transport.** Cllr Doe reported that the bridge closure at Great Bardfield for repairs will be affecting bus services

14. AGENDA ITEMS FOR NEXT MEETING

- Plastic-free community – proposed by Cllr Doe
- Community Litter pick – to consider arranging for the autumn
- Remembrance Avenue of trees – actions needed to replace any trees if necessary

DATE OF NEXT MEETINGS:

Monday 19 August 2019	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 23 September 2019	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 28 October 2019	7.30pm	Ordinary Parish Council	Castle Hedingham Club

The meeting closed at 9.00pm

SIGNED (CHAIRMAN)

DATE