



Parish of Castle Hedingham
Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
07845 056597 castlehedinghamparishclerk@gmail.com

**MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL,
HELD ON MONDAY 23rd JULY 2018 AT CASTLE HEDINGHAM CLUB AT 7.45PM**

Present: Cllrs Higgins, Hood, Moffat, Philp, Southgate, Toocaram, Worley

In the Chair: Cllr Southgate

Clerk: Claire Waters

Also Present: 4 applicants for Co-option to Parish Councillor vacancy at item 5

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Scrivens for absence. Apologies for absence were also received from District Cllrs Beavis & Johnson and County Cllr Finch.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 19th June 2018 were approved as a correct record of events and signed by the Chairman.

Proposed: Cllr Worley

Seconded: Cllr Toocaram

Agreed unanimously

3. DECLARATIONS OF INTEREST

None.

4. PUBLIC FORUM

None

5. PRESENTATIONS BY APPLICANTS FOR COUNCILLOR VACANCY

6. PROGRESS CHECK

None

7. HIGHWAYS

7.1 Cllr Philp reported that the resurfacing of Kirby Hall Road is now completed and is much improved

7.2 The clerk reported that a drain repair by Anglian Water may lead to temporary traffic lights at Bayley Street, date yet to be confirmed

8. REPORTS

8.1 Police/Neighbourhood Watch: An email had been circulated to Councillors regarding possible Financial Scam awareness sessions for residents, run jointly by police and high street banks.

ACTION: The clerk will investigate the option of running an awareness event jointly with neighbouring parishes, possibly Maplestead and Gestingthorpe

8.2 ECC Report: None

8.3 BDC Report: None

9. PLANNING

Applications received:

18/01197/LBC Redecorating of external walls, windows and front doors.

3 Falcon Square CO9 3BT

No objections

18/00193/TPOCON Notice of intent to carry out works to trees in a Conservation Area: Multi stem Ash – crown reduction of to remove branches that are overhanging adjacent property. Remove Dead Elm

Wedgwood Pottery Lane CO9 3EU

No objections

Applications determined:

18/00786/LBC Repainting of exterior
Eagle House 6 Falcon Square CO9 3BT

Application GRANTED

10. FINANCE

10.1 The monthly accounts were approved and payments agreed for authorisation. To renew the contract with A&J Lighting for maintenance of the street lights at New Park for another 5 years

Proposed: Cllr Hood Seconded: Cllr Toocaram Agreed unanimously

10.2 Clerk membership of the Society of Local Council Clerks (SLCC)

RESOLVED: To pay for annual membership of the SLCC on behalf of the clerk as this is a valuable source of support and advice.

Proposed: Cllr Moffat Seconded: Cllr Worley Agreed unanimously

Jul-18	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£24.48
DD	British Gas	Electricity Toilets	£11.26
DD	BCE Holdings Ltd	Peoples Pension	£40.67
B/P	Staff	Salaries	£1,527.03
B/P	E C Waters	Home as Office July	£40.00
B/P	E C Waters	Clerk Expenses	£17.55
B/P	C H Club	Meeting Room Hire	£20.00
B/P	A&J Lighting	Monthly Charge June	£10.08
B/P	HMRC	Tax/NI	£99.93
B/P	M D Landscapes	Grass Cutting June	£1,202.40
B/P	Falcon Accountants	Payroll April-June	£43.20
TOTAL in month			£3,036.60

Jul-18	Receipts in Month	Details	Amount
09-Jul	EALC	Clerk's Training Bursary	£120.00
TOTAL in month			£120.00

Accounts balances at 23 July 2018

Unity Trust Current account	£24,224.94
Unity Trust Deposit account	£25,268.23
Cambridge & Counties 95 day	£56,585.93
Nationwide Treasurers Trust	£20,127.46
	£126,206.56

11. CASTLE HEDINGHAM RECREATION FIELD

This item was held in camera.

Proposed: Cllr Worley Seconded: Cllr Southgate Agreed unanimously

12. CO-OPTION OF COUNCILLOR FOR CASUAL VACANCY

12.1 In camera discussion of applications. It was noted that the Parish Council was fortunate to have received 4 applications of high quality.

12.2 A secret ballot was held with Ms Mary Veater receiving the majority of votes. Ms Veater is duly co-opted to the Parish Council.

ACTION: Mr Chairman will telephone all applicants to let them know the result and to make sure they are aware they will be welcome to stand at the full Parish Council election in May 2019

13. CORRESPONDENCE TO NOTE - None

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

None

15. AGENDA ITEMS FOR NEXT MEETING

- Declaration of acceptance of office by new Councillor

ACTION: Councillors to inform clerk of any other items for the agenda**DATE OF NEXT MEETINGS:**

Ordinary Parish Council	Monday 20 August 2018 at 7.45pm	Castle Hedingham Club
Ordinary Parish Council	Monday 24 September 2018 at 7.45pm	Castle Hedingham Club
Ordinary Parish Council	Monday 22 October 2018 at 7.45pm	Castle Hedingham Club
Ordinary Parish Council	Monday 26 November 2018 at 7.45pm	Castle Hedingham Club

The meeting closed at 9.40 pm

SIGNED (CHAIRMAN)

DATE