



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
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DRAFT MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL, HELD ON MONDAY 13th JANUARY 2014 AT CASTLE HEDINGHAM CLUB AT 7.45PM

Present: Cllrs Allfrey, Hart, Higgins, Moffat, Pewter, Philp, Southgate, Worley
In the Chair: Cllr Allfrey
Clerk: Claire Waters
Also Present: Colne Valley Railway representative (to item 6), Cllr J Beavis (item 7 to item 15)

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Scrivens.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 25th November 2013 were approved as a correct record of events.

Proposed: Cllr Worley Seconded: Cllr Southgate Signed by the Chairman

3. DECLARATIONS OF INTEREST

None

4. COLNE VALLEY RAILWAY PLANS AND HERITAGE LOTTERY FUND BID

Mr Nick Ellis from Colne Valley Railway Preservation Society explained the details of the Heritage Lottery Fund bid which is being prepared to enable the Preservation Society to purchase the railway. The money has to be raised by 2015. The project involves a greater community involvement in the Colne Valley Railway, and a letter of support was requested from the Parish Council.

RESOLVED: To write a letter in support of the Colne Valley Railway Heritage Lottery Fund Bid

Proposed: Cllr Southgate Seconded: Cllr Worley Agreed unanimously

5. PUBLIC FORUM

None

6. PROGRESS CHECK

1089/9.3 Clerk to contact BDC dog warden and De Vere Primary to discuss dog fouling project

1093/16 Cllr Pewter and clerk will chase up quote for disabled parking space at Memorial Hall

1102/6.3 Clerk to request quote from Tim Matheson for Bingham Pottery cabinet

1102/6.2 Cllr Southgate will chase quote for additional repairs to churchyard wall

1105/16.1 Clerk will discuss Footpath 15 with walking group, and request repairs on H&S grounds

1108/10 A revised Service Level Agreement for the Public Toilets has been received from BDC

1112/11 Cllr Higgins will follow up the recent asbestos survey with the Memorial Hall

7. REPORTS

Police/PCSO: None. Clerk to contact Police to request monthly written report of incidents.

ECC report: None

(Cllr Beavis arrived)

BDC report: None

8. HIGHWAYS

- 8.1** Request for flashing 40mph speed limit sign at Crouch Green. Highways will be conducting a speed check here as part of their January scheme.
- 8.2** Consideration of request from resident for ECC Highways to confirm adoption of pavement outside the Wheatsheaf public house. Highways inform this cannot be done due to existing drainage system at the Wheatsheaf. This is being followed up by the clerk.
- 8.3** Highway problems to be reported and chased:
- Drainage problems - Station Road from the green to the bridge
 - Road surface - entrance to Bowman's Park
 - Road surface - whole of Nunnery Street
 - Line markings - various sites including Nunnery Street , Queen Street, Kirby Hall Road, Ruffles Yard and Crown Street

9. PLANNING

13/01429/AGR Erection of shed for woodchip store
Hedingham Castle Bayley Street Castle Hedingham Essex CO9 3DJ

10. FINANCE

The monthly accounts were approved and cheques signed
Proposed: Cllr Worley Seconded: Cllr Moffat

- 10.1** The budget and precept calculation for 2014 – 2015 was presented by the clerk.
RESOLVED: To accept the budget and request a precept of £22,130 from BDC, which represents a 0% increase for parishioners.
Proposed: Cllr Southgate Seconded: Cllr Higgins Agreed unanimously

- 10.2** Consideration of Mortimers prices for 2014 and quotation for cemetery works
RESOLVED: To accept the small price increase and record thanks to Mortimers for the excellent service they provide in maintaining the village.
Proposed: Cllr Allfrey Seconded: Cllr Moffat Agreed unanimously
RESOLVED: To request large compost store is built in cemetery at cost of £320.00
Proposed: Cllr Southgate Seconded: Cllr Philp Agreed unanimously

11. ALLOTMENTS TO REAR OF RISING SUN

RESOLVED: To request clarification from Greene King of the total area of land together with the current tenure and entitlement, since the maps and some licensing agreements are out of date.
Proposed: Cllr Allfrey Seconded: Cllr Pewter Agreed unanimously

12. LITTER BIN ST JAMES STREET

The clerk will obtain quotes for a larger replacement bin

13. TREE PLANTING SHEEPCOT ROAD

Consideration of replacement of trees

Cllr Worley suggested 6 replacement trees to fill in gaps in the avenue approaching the village, at a total cost of £108.00

RESOLVED: To proceed with this in September 2014
Proposed: Cllr Allfrey Seconded: Cllr Higgins Agreed unanimously

14. VERGE CUTTING DELVYN'S LANE

Decision on action to be taken to protect verges

Careful verge cutting is required to protect rare orchids and other species. Cllr Worley and clerk will contact ECC Highways with request.

15. CORRESPONDENCE TO NOTE

ECC Bus and Train Map updated December 2013

ACRE European Commission consultation on proposed changes to VAT legislation may have implications for Parish Councils – one option is to remove exemption from VAT. Castle Hedingham Parish Council will submit an objection to this proposal.

Scouts fund raising event planned for May bank holiday. No conflicting events noted.

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

14.1 National Grid Community forum: Cllr Higgins provided a report

14.2 Magna Carta 2015: a new meeting date to be arranged.

14.3 War Memorial: a grant of £187 has been agreed by the War Memorials Trust for the Conservation Survey. A meeting of the War Memorial working group will be arranged.

14.4 High Speed Broadband

A County Broadband community consultation event will take place at the Memorial Hall at 7.30pm on Thursday 20th February. All parishioners are encouraged to attend to find out how we can quickly achieve better broadband speed in the village. A notice will be in the February Parish Magazine and details on the Parish Council website. There will also be a door-to-door leaflet delivery and posters in the village to publicise this event.

15. AGENDA ITEMS FOR NEXT MEETING

- BDC Service Level Agreement for Public Toilets
- BDC plans for Local Heritage List

16. DATE OF NEXT MEETING: Monday 17th February 2014

The meeting closed at 10.30pm