



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)

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MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL, HELD ON MONDAY 22nd FEBRUARY 2016 AT CASTLE HEDINGHAM CLUB AT 7.45PM

Present: Cllrs Higgins, Hood, Moffat, Pewter, Philp, Scrivens, Southgate, Toocaram, Worley
In the Chair: Cllr Southgate
Clerk: Claire Waters
Also Present: 13 parishioners
2 representatives of Colne Valley Railway

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from District Cllrs Beavis and Johnson due to a BDC meeting.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 25th January 2016 were approved as a correct record of events.

Proposed: Cllr Moffat

Seconded: Cllr Worley

Signed by the Chairman

3. DECLARATIONS OF INTEREST

Cllr Pewter declared an interest in item 8, planning application 16/00064/FUL & 16/00065/LBC as a family member owns adjoining land. Cllr Philp declared an interest in item 10 as a landowner.

4. PUBLIC FORUM

The chairman welcomed the unusually large number of parishioners and established that a number of them were there due to concerns about the playing field. He emphasised that this was not an agenda item for the current meeting so would not be discussed, and assured parishioners that no decision has been taken and a public consultation will take place at the appropriate time.

4.1. A parishioner reinforced concerns sent in an email to the clerk regarding the suitability of the old allotment site by the Memorial Hall as a children's play area. 3 issues were emphasised; the need for suitable lighting, the question of safety of the electricity sub-station and the question of what age group a potential play area might be suitable for. Another parishioner at the meeting had written a letter to Councillors expressing concerns about the suitability of the site for a children's play area. A copy of the letter was given to each Councillor.

4.2. A parishioner asked about proposed consultation with the village, and asked if it was necessary or desirable to build houses on the current playing field site. Calculations from data in the BDC Strategic Housing Land Availability Assessment (SHLAA) suggest that there are more than enough brownfield sites in the district so it should not be necessary to build on valued green space.

4.3. A parishioner asked if the Parish Council had been successful in getting a response about the badly damaged verge outside Greenfields properties at Crouch Green. Essex Highways had sent a disappointing response advising the Parish Council to contact the local police.

Action: Clerk to contact Cllr David Finch to ask for his support, and to report utilities contractors' vehicles damaging the verge to Anglian Water

5. PROGRESS CHECK

5.1. Sible Hedingham Parish Council have asked for more copies of the footpath map. Cllr Worley reported that Castle Hedingham Parish footpath maps are available at the Post Office.

5.2. A national "Clean for the Queen" weekend is being held between March 4th and 6th. A village litter pick has been arranged for the morning of Sunday March 6th between 9am and 1pm with refuse sacks, litter pickers, gloves and hi-vis jackets available from the Club. Tea/coffee and cake will be available to volunteers between 11am and 12.30pm. Everyone is very welcome to join in.

5.3. The refurbished Village Sign at Forge Green is now in place. Photos are also on the website.

5.4. The Memorial Avenue of trees has now been planted at Sheepcot Road, with the kind permission of the Newton family. A letter of thanks will be sent.

5.5. Residents of Forge Green have been informed about the proposed siting of the Magna Carta noticeboard, and no objections have been received.

6. HIGHWAYS

6.1. Recent patching of Rosemary Lane caused the road to be closed for 2 days, leaving behind a very poor surface which is dangerous for cyclists, will not last and is a false economy. Diversions were via Kirby Hall Road which is not scheduled for repair, and is now in such a poor state it can only be negotiated with a 4 x 4 vehicle.

Action: Clerk to contact Cllr David Finch to ask for his support.

6.2. Cllr Philp has been supplied with planings for resurfacing near Hewsons Farm but had to pay for them. He was informed that Highways will not supply free planings for the byway between Rosemary Lane and Kirby Hall Road.

6.3. Cllr Moffat reported a blocked drain close to the primary school driveway at Kirby Hall Road

7. REPORTS

Police: Cllrs Southgate and Hood attended a meeting with Essex Police following the recent aggravated burglary in Sible Hedingham. It is believed that this was an isolated incident and not indicative of likely future crimes, but police accept that there is increased crime in the area.

Restrictions in police resources are unlikely to improve in the foreseeable future. Some parishioners have expressed an interest in revitalising the parish Neighbourhood Watch.

8. PLANNING

Applications received:

16/00207/FUL Construction of new steel framed building for B8 storage
Colne Valley Railway Yeldham Road CO9 3DZ

15/01331/FUL Change of use of land for the provision of car, coach, motorcycle and cycle parking and creation of new entrance following the loss of existing entrance (in association with the existing Colne Valley Railway) and erection of new reception building
Colne Valley Railway Yeldham Road CO9 3DZ

The Chairman of Colne Valley Railway confirmed that Colne Valley Railway planning applications have to be submitted before the Heritage Lottery Fund decide on their application for funding on March 16th. Cllr Worley asked about the size and colour of the shed, and Councillors were informed it needs to house at least 2 railway carriages. The colour chosen is a heritage colour and green to blend in with the landscape but other options would be acceptable to CVR. Cllr Pewter raised the issue of safety at the proposed new entrance from the Yeldham Road. A highways risk assessment has been carried out.

RESOLVED: To support the Colne Valley Railway applications on condition that it in no way predetermines the Parish Council's response to the consultation regarding the submission of site CASH 505 Colne Valley Railway, Yeldham Road, Castle Hedingham in the BDC Local Plan

Proposed: Cllr Southgate Seconded: Cllr Scrivens Agreed unanimously

16/00064/FUL & 16/00065/LBC Demolition of existing garage/store extension and erection of two storey and single storey extensions and internal alterations
Yeomans Rushley Green CO9 3AH No objections

Applications determined:

15/01521/FUL Proposed change of use from holiday let to dwelling
Oast Cottage 37 St James Street CO9 3EN Application permitted

15/01386/LBC Minor alteration to interior of modern extension to Grade II Listed cottage
1 Falcon Square CO9 3BS Application permitted

9. FINANCE

Accounts balances at 22 February 2016

| | |
|-----------------------------|--------------------|
| Unity Trust Current account | £27,959.10 |
| CHPC Magna Carta 2015 | £1,575.89 |
| Unity Trust Deposit account | £25,193.00 |
| Cambridge & Counties 95 day | £30,050.08 |
| Nationwide Treasurers Trust | £20,024.66 |
| | £104,802.73 |

The monthly accounts were approved and cheques signed.
 Proposed: Cllr Southgate Seconded: Cllr Worley

| Feb-16 | Payments in Month | Details | Amount |
|--------|--------------------|----------------------------|------------------|
| 300283 | Peter Moore | Trees for Sheepcot Rd | £444.79 |
| 300284 | The Old Moot House | Parish Meal cheque | £766.60 |
| 11-Feb | The Old Moot House | Parish Meal cash (service) | £75.00 |
| 300285 | Turners | Sand for Trees | £42.00 |
| 300286 | St Nicholas Church | Magna Carta Exhibition | £250.00 |
| 300287 | CH Club | Room Hire | £20.00 |
| 300288 | OCS Group (UK) Ltd | Sanitary Disposal | £10.15 |
| 300289 | Tim Matheson | Baby Change Door | £278.99 |
| 300290 | MD Landscapes | Grass cutting & clearance | £276.00 |
| B/P | Staff | Salaries | £1164.64 |
| DD | Eon | Electricity | £17.52 |
| DD | British Gas | Electricity Toilets | £14.72 |
| | | TOTAL in month | £3,360.41 |

| Feb-16 | Receipts in Month | Details | Amount |
|--------|-------------------|-----------------------|----------------|
| 01-Feb | UKPN | Wayleave | £9.78 |
| 11-Feb | J Philp | Parish Meal | £50.00 |
| 11-Feb | G Southgate | Parish Meal | £50.00 |
| 11-Feb | T Hood | Parish Meal | £50.00 |
| 11-Feb | I Higgins | Parish Meal | £50.00 |
| 11-Feb | J Toocaram | Parish Meal | £50.00 |
| 11-Feb | G Pewter | Parish Meal | £50.00 |
| 11-Feb | R Worley | Parish Meal | £50.00 |
| 11-Feb | L Moffat | Parish Meal | £25.00 |
| 11-Feb | S Allfrey | Parish Meal | £25.00 |
| 11-Feb | J Beavis | Parish Meal | £50.00 |
| 11-Feb | R Johnson | Parish Meal | £25.00 |
| 16-Feb | Daniel Robinson | Memorial plot 283 | £360.00 |
| 22-Feb | J Toocaram | 1 Magna Carta medal | £8.50 |
| 28-Feb | Stonewriters | Memorial plot 288 | £120.00 |
| | | TOTAL in month | £973.28 |

9.1. Decision on additional litter bin by Memorial Hall

Costs of bins range from £250 to nearly £400 depending on quality and size.

Action: Clerk to discuss with Village Maintenance operative to clarify what type of bin is required and where. Clerk to contact BDC to see if they have a litter bin available.

9.2. Quotes for security lighting at the side and rear of the Club and Hall had been received.

RESOLVED: To accept the quote from D R Greenway, with an additional PIR light at the front entrance. Subject to discussion of where the internal over ride switch should be situated and whether this should be a timer switch.

Proposed: Cllr Pewter

Seconded: Cllr Toocaram

Agreed unanimously

9.3. It was noted that an unexpected additional payment from BDC of £267.00 due in April could be used to pay for a new litter bin.

10. BRAINTREE DISTRICT COUNCIL LOCAL PLAN

In discussion with Braintree Planning Policy, it was determined that the deadline for Parish Council responses is early to mid-April. BDC will then carry out a public consultation over 6 weeks during June/July. The clerk and Chairman presented a draft village survey inviting residents to comment on sites submitted for development. To meet the BDC deadline, responses are needed by 14th March to inform the Parish Council's decision making at their meeting on Monday March 21st.

RESOLVED: To proceed with the village consultation before responding to BDC.

Proposed: Cllr Moffat

Seconded: Cllr Scrivens

Agreed unanimously

11. CASTLE HEDINGHAM CLUB SHED

Cllr Hood reported that the current round of Mi Community funding has ended. More funding may be available from this and other sources but applications are not simple and to make the effort worthwhile he would hope to be applying for a range of support for Castle Hedingham Club, not just a shed. The removal of the existing shed was discussed, as there is an asbestos roof.

Action: Cllr Hood will obtain estimates for asbestos removal and continue to identify sources of funding.

12. OPEN GARDENS 2016

The date for Open Gardens has been set for June 25th and 26th. It was agreed to support and try to encourage a "Hedingham in Bloom" around the village involving a display of flower containers at different locations, details to be decided at a future meeting.

13. MAGNA CARTA 2015 EXHIBITS

Three items need a permanent home in Castle Hedingham: the embroidery and tapestry panels, the painting and the facsimile Magna Carta. It was agreed that St Nicholas Church is the most accessible place for residents and visitors.

Action: Clerk to write to Revd Barbara Hume to request her views on displaying them in the Church

Action: Clerk to ensure they are covered by the Parish Council insurance once they are on display

14. CORRESPONDENCE TO NOTE

Clean for the Queen: National Litter Picks to be held between 4th and 6th March 2016

EALC: Police Partnership Conference Tuesday 15th March 2016, 10:30am - 4pm, (Coffee & Registration from 9.30am) Foakes Hall, Great Dunmow, CM6 1DG £20 per delegate

Revd Liz Paxton: Castle Hedingham Vicarage will be available for meeting hire from March.

ECC: Essex and Southend-on-Sea are preparing a Replacement Waste Local Plan which will set a strategy for waste development to 2032. An engagement event will take place on Tuesday 1 March 2016 at St Cedds Hall, Chapter House in Chelmsford from 6.30pm to 8.30pm.

15. REPRESENTATIVES AND WORKING GROUPS REPORTS

15.1 Memorial Hall Committee: A notice will be supplied to the Parish Magazine clarifying that the Management Committee and Trustees of Castle Hedingham Memorial Hall have no association with the group known as the Castle Hedingham Memorial Hall Club which advertised an event at the Memorial Hall in the last Parish Magazine.

15.2 Castle Hedingham Club: Cllr Hood reported that cabinets suitable for displaying the Bingham Pottery had been identified

Action: Cllr Hood and clerk will discuss the number and size of items and decide on options for cabinets.

16. AGENDA ITEMS FOR NEXT MEETING

- **Castle Hedingham Tennis Club Wall**

Cllr Moffat reported increasing damage to the repairs carried out last year.

- **Defibrillator**

Cllr Southgate has confirmed it may be possible to house one in the old phone box at St James Street.

DATE OF NEXT MEETINGS

Ordinary Parish Council

21 March 2016

Ordinary Parish Council

25 April 2016

Annual Parish Meeting

29th April 2016 at the Memorial Hall – all welcome

Annual Parish Council

23 May 2016 – election of chair and representatives

The meeting closed at 10.00pm

SIGNED (CHAIRMAN)

DATE