



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 16th September at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 9 September 2013

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE PREVIOUS MEETING**
To approve as a correct record the minutes of 12 August 2013
3. **PROGRESS CHECK**
Clerk's report and update on actions from last meeting
4. **DECLARATIONS OF INTEREST**
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
5. **PUBLIC FORUM**
15 minutes of public participation. 3 minutes for each contribution.
6. **REPORTS**
 - Police/PCSO
 - Essex CC report
 - Braintree DC reports
7. **HIGHWAYS**
Progress check on Highways problems previously reported
New highways problems to report
8. **PLANNING**
13/00968/FUL & 13/00969/CON Demolition of existing conservatory and two storey rear extension and replacement with new two storey rear extension
10 Crown Street Castle Hedingham Essex CO9 3DB

13/00976/FUL & 13/00977/LBC Sub-division to form two no. dwellings
1 - 3 Queen Street Castle Hedingham Essex CO9 3EX

9. FINANCE

The monthly cheques to be approved for payment and signed
Decision on Financial Support for Essex Air Ambulance
Decision on purchase of Local Council Administration 9th Edition £55.00 from EALC
Decision on purchase of Nunnery Street Telephone Kiosk from BT for £1.00

10. PUBLIC TOILETS

Decision on Service Level Agreement from Braintree District Council

11. NEW BOILER FOR MEMORIAL HALL

Request for Parish Council loan to enable purchase of new boiler this autumn

12. CASTLE HEDINGHAM WEBSITE

Decision on procedure for advertising or posting links to local businesses

13. BRAINTREE DISTRICT COUNCIL: EMERGENCY PLANNING

Confirmation of Emergency Contact details and other necessary amendments to the Parish Emergency and Flood Risk Plans, required by 31st October 2013

14. RURAL FAIR SHARE PETITION

Request for support of this petition by the Rural Services Network

15. CORRESPONDENCE TO NOTE

Essex Association of Local Councils

Councillors are invited to attend EALC/Making the Links Conference and 68th AGM on Thursday 26th September 2013 at Foakes Hall, Great Dunmow. Conference commences 3.15pm, AGM commences 7.00pm. Booking is required by 19th Sept.

Essex Association of Local Councils

Confirmation of Essex Clerk's Training Bursary award for Summer CiLCA course and CiLCA registration. This will cover 75% of the cost of the training and 100% of CiLCA registration fee, and will be paid on completion of the qualification.

16. REPRESENTATIVES AND WORKING GROUPS REPORTS

Magna Carta 2015: Approval of expenses for September meeting in Leicester
War Memorial: Decision on Conservation Engineer following grant for survey
Playing Field: awaiting ROSPA advice on wording for new sign
National Grid: Report from Community Forum 10th September

17. AGENDA ITEMS FOR NEXT MEETING

18. MEETING DATES 2013

Addressee:	Mrs Allfrey	Mr Philp
	Mr Southgate	Mr Pewter
	Mrs Moffat	Mr Higgins
	Mr Worley	Mr Scrivens
	Mrs Hart	