



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 16<sup>th</sup> September at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 9 September 2013

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE PREVIOUS MEETING**  
To approve as a correct record the minutes of 12 August 2013
3. **PROGRESS CHECK**  
Clerk's report and update on actions from last meeting
4. **DECLARATIONS OF INTEREST**  
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
5. **PUBLIC FORUM**  
15 minutes of public participation. 3 minutes for each contribution.
6. **REPORTS**
  - Police/PCSO
  - Essex CC report
  - Braintree DC reports
7. **HIGHWAYS**  
Progress check on Highways problems previously reported  
New highways problems to report
8. **PLANNING**  
13/00968/FUL & 13/00969/CON Demolition of existing conservatory and two storey rear extension and replacement with new two storey rear extension  
10 Crown Street Castle Hedingham Essex CO9 3DB  
  
13/00976/FUL & 13/00977/LBC Sub-division to form two no. dwellings  
1 - 3 Queen Street Castle Hedingham Essex CO9 3EX

**9. FINANCE**

The monthly cheques to be approved for payment and signed  
Decision on Financial Support for Essex Air Ambulance  
Decision on purchase of Local Council Administration 9<sup>th</sup> Edition £55.00 from EALC  
Decision on purchase of Nunnery Street Telephone Kiosk from BT for £1.00

**10. PUBLIC TOILETS**

Decision on Service Level Agreement from Braintree District Council

**11. NEW BOILER FOR MEMORIAL HALL**

Request for Parish Council loan to enable purchase of new boiler this autumn

**12. CASTLE HEDINGHAM WEBSITE**

Decision on procedure for advertising or posting links to local businesses

**13. BRAINTREE DISTRICT COUNCIL: EMERGENCY PLANNING**

Confirmation of Emergency Contact details and other necessary amendments to the Parish Emergency and Flood Risk Plans, required by 31st October 2013

**14. RURAL FAIR SHARE PETITION**

Request for support of this petition by the Rural Services Network

**15. CORRESPONDENCE TO NOTE**

**Essex Association of Local Councils**

Councillors are invited to attend EALC/Making the Links Conference and 68th AGM on Thursday 26th September 2013 at Foakes Hall, Great Dunmow. Conference commences 3.15pm, AGM commences 7.00pm. Booking is required by 19th Sept.

**Essex Association of Local Councils**

Confirmation of Essex Clerk's Training Bursary award for Summer CiLCA course and CiLCA registration. This will cover 75% of the cost of the training and 100% of CiLCA registration fee, and will be paid on completion of the qualification.

**16. REPRESENTATIVES AND WORKING GROUPS REPORTS**

Magna Carta 2015: Approval of expenses for September meeting in Leicester  
War Memorial: Decision on Conservation Engineer following grant for survey  
Playing Field: awaiting ROSPA advice on wording for new sign  
National Grid: Report from Community Forum 10<sup>th</sup> September

**17. AGENDA ITEMS FOR NEXT MEETING**

**18. MEETING DATES 2013**

Addressee:	Mrs Allfrey	Mr Philp
	Mr Southgate	Mr Pewter
	Mrs Moffat	Mr Higgins
	Mr Worley	Mr Scrivens
	Mrs Hart	