



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 28th September 2015 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 21st September 2015

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 24th August 2015

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

5.1 Consideration of various village maintenance jobs to be carried out during autumn

5.2 Consideration of adopting grass cutting every 2 weeks without collecting cuttings

6. HIGHWAYS

Progress check on Highways problems previously reported and new problems to report

6.1 Update on drainage problems in village and response from Highways

6.2 Progress report on cutting of the protected verge at Delvyn's Lane

6.3 Consideration of action to be taken regarding safety of Station Road for motorists and pedestrians including Hedingham School pupils, following report of another near-miss.

7. REPORTS

7.1 Police/PCSO

7.2 Essex CC report

7.3 Braintree DC reports

8. PLANNING

Following recent changes, the following planning training events have been organised for Parish Councils. The maximum attendance from each Parish Council will be 3 Members/Clerk.

- Witham Public Hall – Thursday 15th October at 6:30pm
- Council Offices, Causeway House, Bocking End Braintree – Wednesday 21st October at 6:30pm
- Sible Hedingham Village Hall – Friday 23rd October at 6:30pm

Applications received:

15/00297/TPOCON Notice of intent to carry out to works to trees in a Conservation Area - Fell 1 Lawson Cypress tree, 29 Bayley Street Castle Hedingham Essex CO9 3DG

15/01156/FUL Erection of single storey rear garden room extension
Clare Cottage Bayley Street Castle Hedingham Essex CO9 3HG

Applications determined:

15/00897/FUL & 15/00908/LBC Remove existing extractor fan and housing from kitchen flat roof and replace with new extractor fan and housing and install louvre filter to side window.
The Old Moot House Restaurant 1 St James Street CO9 3EJ Application GRANTED

15/00838/LBC Remove defective render from west elevation, minor repairs to wood work/windows and doors, like for like and repaint to match original colours
4 Queen Street CO9 3EX Application GRANTED

9. FINANCE

The monthly cheques to be approved for payment and signed

10. MEMORIAL HALL CAR PARK

Decision on purchase of post to prevent parking at the Memorial Hall fire exit, estimated cost £130 including VAT. Actions to be taken regarding fire safety notices and improved security lighting previously agreed.

11. ANNUAL UPDATE OF EMERGENCY PLAN

BDC request for updates to the Parish Emergency Plan, including details of any Wi-Fi at any of the emergency accommodation situated within the parish. Deadline 16th November 2015

12. STREETLIGHTS AT NEW PARK

Consideration of future replacement of New Park streetlights, following inspection by contractor.

13. CORRESPONDENCE TO NOTE

BDC: Halstead Leisure Centre pools will be closed for approximately 3 weeks from 22 October 2015 for replacement of filters and other poolside maintenance work. All other areas of the centre will remain fully operational (sports hall, gym, studio's and squash courts).

BDC: Mi Community opens 1st September 2015 with £100,000 of community investment available for local projects.

Braintree, Halstead & Witham Citizens Advice Bureau: Request for donation to support continued operations, which have supported 74 people in Hedingham ward of BDC this year.

Hedingham Heritage Society: Suggest that Castle Hedingham Club is not a suitable location for the Bingham Pottery Collection, and that St Nicholas' Church would be more suitable.

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

15. AGENDA ITEMS FOR NEXT MEETING

16. MEETING DATES 2015

Ordinary Parish Council:

Monday 26 October 2015

Monday 23 November 2015

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley