



**Parish of Castle Heddingham**

**Mrs Claire Waters (Parish Clerk)**  
**25 Bayley Street, Castle Heddingham, Essex CO9 3DG**  
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**NOTICE OF MEETING**

**Dear Councillor:** You are summoned to attend a meeting of Castle Heddingham Parish Council on **Monday 28<sup>th</sup> October 2019 at 7.30pm at Castle Heddingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 21<sup>st</sup> October 2019

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of 23<sup>rd</sup> September 2019

**2.1 MEETING DATES** Decision on holding meetings on the 2<sup>nd</sup> Monday of the month from January 2020

**3. DECLARATIONS OF INTEREST**

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

**4. PUBLIC FORUM**

15 minutes of public participation. 3 minutes for each contribution.

**4.1 CVR:** A representative will attend to give an update on developments at the Colne Valley Railway

**5. PROGRESS CHECK**

Clerk's report, village maintenance issues and update on actions from last meeting

**6. HIGHWAYS**

Update on Highways issues and any new problems to report

**7. REPORTS**

**7.1** Police/PCSO/Neighbourhood Watch.

**7.2** Essex CC report

**7.3** Braintree DC reports

**8. PLANNING**

*Applications received:*

**19/00248/TPOCON** Notice of intent to carry out works to trees in a Conservation Area - Fell all 5 Cypress trees and grind stumps and fell and grind stump from 1 Juniper  
1 Crown Street CO9 3DB *Comment due 24<sup>th</sup> October*

**19/00257/TPOCON** Notice of intent to carry out works to tree in a Conservation Area - Reduce an Acer by 1.5 metres, selected branches growing over boundary wall from 5 King Street  
5 King Street CO9 3ER *Comment due 29<sup>th</sup> October*

**19/00258/TPOCON** Notice of intent to carry out works to tree in a Conservation Area - Reduction of selected branches growing over boundary by 1.5 metres  
United Reformed Church 32 Queen Street CO9 3HA *Comment due 29<sup>th</sup> October*

*Applications determined:*

**19/01406/HH** Two storey rear extension, extension to garage and raised patio.

3 Nunnery Street CO9 3DN

*Application Permitted*

**19/01682/HH** Proposed three bay cart lodge

Green Crofts Sheepcot Road CO9 3AA

*Application Permitted*

**19/01556/HH** Extensions and alterations to existing two storey dwelling and detached ancillary outbuilding.

Rosemary Farm Cottage Rushley Green CO9 3AJ

*Application Refused*

**19/01083/VAR** Application for a variation of Condition 4 of planning permission 02/02249/COU - to allow use as 2no. residential units.

Lawrences Farm (Cartlodes) Rushley Green CO9 3AJ

*Application Withdrawn*

**19/00486/FUL** Change of use of barn and 2 no holiday lets to form 1 no (C3) dwelling, including extension, alterations and improvement of existing vehicular access.

Rosemary Farm Rushley Green CO9 3AJ

*Application Permitted*

## **9. FINANCE**

**9.1** The monthly payments to be approved for authorisation by two Councillors

## **10. CASTLE HEDINGHAM COMMUNITY SHOP AND POST OFFICE**

To consider applying to register the community shop and post office building as an Asset of Community Value in order to protect it for future community use. See "Community Right to Bid" document attached

## **11. CASTLE HEDINGHAM VILLAGE PARK**

**11.1** Update on progress with Village Park project

**11.2** Consideration of security arrangements following recent vandalism at the Public Toilets

**11.3** Consideration of registration for free packs of trees from TCV – the Conservation Volunteers. Details are available at <https://www.tcv.org.uk/communities/i-dig-trees>

## **12. PARISH COUNCIL CHRISTMAS MEAL**

To agree a date in January for the Parish Council Christmas meal at the Moot House.

## **13. CORRESPONDENCE TO NOTE**

To be advised

## **14. AGENDA ITEMS FOR NEXT MEETING**

## **15. MEETING DATES 2019-2020**

<b>Monday 25 November 2019</b>	7.30pm	Ordinary Parish Council	Castle Hedingham Club
<b>NO MEETING IN DECEMBER</b>			
<b>SATURDAY 7<sup>TH</sup> DECEMBER: CHRISTMAS TREE LIGHTS SWITCH ON, ST JAMES STREET</b>			

**Councillors:** Cllr Peter Bayes                      Cllr Penny Doe                      Cllr Trevor Hood  
                    Cllr Charlie Jordan                      Cllr Garry Southgate                      Cllr Tony Tassell  
                    Cllr Jill Toocaram                      Cllr Jessica Westrop                      Cllr Mary Veater

Copy to: **County Councillor:** Cllr David Finch  
**District Councillors:** Cllr J Beavis                      Cllr H Johnson  
**Essex Police**                      PCSO D Endersby  
**Neighbourhood Watch**                      Mr Tony Tassell