



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 31st October 2016 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 24<sup>th</sup> October 2016

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 26<sup>th</sup> September 2016

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

**6.1** Update and feedback on 7.5t weight limit sign installation

**6.2** Notification of road closures in the village due to road re-surfacing, commencing October 31st

### 7. REPORTS

**7.1** Police/PCSO/Neighbourhood Watch

**7.2** Essex CC report

**7.3** Braintree DC reports

### 8. PLANNING

*Applications received:*

**16/01516/FUL** Proposed canopy roof over bay window adjoining existing front porch  
66 Bowmans Park CO9 3DT

**16/01705/ECC** Consultation on Essex County Council application CC/BTE/45/16 - Proposed extensions to the existing school to accommodate 2 new classrooms, staff room, office and ancillary facilities, an increase in the height of the roof over the existing main school hall, the provision of an external canopy to provide an outdoor play area for the nursery and the provision of a new all-weather play area.  
De Vere Primary School Kirby Hall Road CO9 3EA

*Applications determined:*

**16/01651/DAC** Application for approval of details reserved by condition no. 4 of approved application 16/00065/LBC  
Yeomans Rushley Green CO9 3AH *Application Permitted*

**16/01381/ELD** Application for an Existing Lawful Development Certificate - Use of land as a builders yard.  
Land At Station Road Sible Hedingham *Application Permitted*

**16/01315/FUL** Proposed conversion of garage to annexe  
5 Priory Wood CO9 3DU *Application Refused*

**16/01332/FUL** Demolition and rebuild of single storey rear link extension  
18 Crouch Green CO9 3DY *Application Permitted*

**9. FINANCE**

The monthly payments to be approved for authorisation by two Councillors

**9.1** Councillors Community Grant – Consideration of purpose for £1500 grant application

**9.2** Confirmation of new Parish Council employee for Public Toilets and relief Village Maintenance.

**10. VILLAGE DEFIBRILLATOR FOR ST JAMES STREET TELEPHONE KIOSK**

Consideration of alternative options for a village defibrillator in St James St phone box, including funding, accessibility, training and ongoing maintenance and governance.

**11. CASTLE HEDINGHAM RECREATION FIELD**

Update on maintenance and repair to existing facilities and consideration of options in approaching BDC for use of land adjacent to New Park.

**12. COMMEMORATIVE TREES**

Decision on location of Commemorative trees for past Chairmen Alan Shaw and Bram Buckley-Saxon.

**13. CORRESPONDENCE TO NOTE**

**Landowner of Throwers Yard:** Initial contact to make themselves known to the Parish Council.

**Parishioner correspondence:** Concern expressed about hay and leaves in roadside gutters causing excessive weed growth and blocking drains. BDC have agreed to carry out a Parish Sweep over the 4 days from Tuesday October 25<sup>th</sup> to Friday October 28<sup>th</sup>.

**14. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**15. AGENDA ITEMS FOR NEXT MEETING**

**16. MEETING DATES 2016**

|                                |                                               |                       |
|--------------------------------|-----------------------------------------------|-----------------------|
| <b>Ordinary Parish Council</b> | 7.45pm, Monday 28 <sup>th</sup> November 2016 | Castle Hedingham Club |
| <b>Ordinary Parish Council</b> | 7.45pm, Monday 23 <sup>rd</sup> January 2017  | Castle Hedingham Club |
| <b>Ordinary Parish Council</b> | 7.45pm, Monday 27 <sup>th</sup> February 2017 | Castle Hedingham Club |
| <b>Ordinary Parish Council</b> | 7.45pm, Monday 27 <sup>th</sup> March 2017    | Castle Hedingham Club |

**ANNUAL PARISH MEETING      TUESDAY 9<sup>TH</sup> MAY 2017      MEMORIAL HALL**

|            |                |                |               |
|------------|----------------|----------------|---------------|
| Addressee: | Mr I Higgins   | Mr T Hood      | Mrs L Moffat  |
|            | Mr G Pewter    | Mr J Philp     | Mr M Scrivens |
|            | Mr G Southgate | Mrs J Toocaram | Mr R Worley   |