



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 26th October 2015 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 19<sup>th</sup> October 2015

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 28<sup>th</sup> September 2015

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

### 6. HIGHWAYS

Progress check on Highways problems previously reported and new problems to report

6.1 Progress report on cutting of the protected verge at Delvyn's Lane

6.2 Update on plans for Memorial Avenue of trees, Sheepcot Road

### 7. REPORTS

7.1 Police/PCSO

7.2 Essex CC report

7.3 Braintree DC reports

### 8. PLANNING

The following training events for Parish Councils will be attended by Cllr Worley (Braintree event), Cllrs Southgate, Higgins and clerk (Sible Hedingham event):

- Council Offices, Causeway House, Bocking End Braintree – Wednesday 21st October at 6:30pm
- Sible Hedingham Village Hall – Friday 23rd October at 6:30pm

*Applications received:*

**None**

*Applications determined:*

**15/00817/FUL & 15/01087/LBC** Application for variation of condition number 2 (approved plans), of planning permission -13/00577/FUL and 13/00578/LBC - Change side door from full glazed and

side light to half glazed door and side lights and new door opening to breakfast room and kitchen and retention of 'office/study' on ground floor.

The Rising Sun 71 Nunnery Street CO9 3DP

Application GRANTED

**15/00974/FUL & 15/00975/LBC** Creation of vehicular access

The Manse 34 Queen Street CO9 3HA

Application Refused

**9. FINANCE**

The monthly cheques to be approved for payment and signed

**10. VILLAGE MAINTENANCE POSITION**

Decision on elements to be included in Village Maintenance job description.

**11. VILLAGE SIGN AT FORGE GREEN**

Consideration of maintenance and renovation options for the village sign at Forge Green

**12. PUBLIC TOILETS AT CHURCH LANE**

Consideration of ongoing management options for Public Toilets to minimise costs but retain current standards.

**13. CASTLE HEDINGHAM PLAYING FIELD**

Update on progress in achieving suitable playing field facilities for the village.

**14. CORRESPONDENCE TO NOTE**

**BDC:** Braintree District Council is obliged by law to review all discounts regularly and is writing to residents who currently receive Single Occupier Discount, asking them to update their details.

**THE PENSIONS REGULATOR:** Guide to automatic enrolment has been received, following recent changes in the law. Falcon Accountants have been asked to advise the Parish Council.

**GREENFIELDS:** The next estate inspection at Bowmans Park will be a 12 midday on 4<sup>th</sup> November.

**15. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**War Memorial:** Final report and submission to War Memorials Trust for grant funding

**Transport Representative:** Report from SHPC meeting about new 333 bus to Sudbury

**16. AGENDA ITEMS FOR NEXT MEETING**

**17. MEETING DATES 2015**

**Ordinary Parish Council:**

**Monday 23 November 2015**

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley