



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 26th October 2015 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19th October 2015

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 28th September 2015

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

6. HIGHWAYS

Progress check on Highways problems previously reported and new problems to report

6.1 Progress report on cutting of the protected verge at Delvyn's Lane

6.2 Update on plans for Memorial Avenue of trees, Sheepcot Road

7. REPORTS

7.1 Police/PCSO

7.2 Essex CC report

7.3 Braintree DC reports

8. PLANNING

The following training events for Parish Councils will be attended by Cllr Worley (Braintree event), Cllrs Southgate, Higgins and clerk (Sible Hedingham event):

- Council Offices, Causeway House, Bocking End Braintree – Wednesday 21st October at 6:30pm
- Sible Hedingham Village Hall – Friday 23rd October at 6:30pm

Applications received:

None

Applications determined:

15/00817/FUL & 15/01087/LBC Application for variation of condition number 2 (approved plans), of planning permission -13/00577/FUL and 13/00578/LBC - Change side door from full glazed and

side light to half glazed door and side lights and new door opening to breakfast room and kitchen and retention of 'office/study' on ground floor.

The Rising Sun 71 Nunnery Street CO9 3DP

Application GRANTED

15/00974/FUL & 15/00975/LBC Creation of vehicular access

The Manse 34 Queen Street CO9 3HA

Application Refused

9. FINANCE

The monthly cheques to be approved for payment and signed

10. VILLAGE MAINTENANCE POSITION

Decision on elements to be included in Village Maintenance job description.

11. VILLAGE SIGN AT FORGE GREEN

Consideration of maintenance and renovation options for the village sign at Forge Green

12. PUBLIC TOILETS AT CHURCH LANE

Consideration of ongoing management options for Public Toilets to minimise costs but retain current standards.

13. CASTLE HEDINGHAM PLAYING FIELD

Update on progress in achieving suitable playing field facilities for the village.

14. CORRESPONDENCE TO NOTE

BDC: Braintree District Council is obliged by law to review all discounts regularly and is writing to residents who currently receive Single Occupier Discount, asking them to update their details.

THE PENSIONS REGULATOR: Guide to automatic enrolment has been received, following recent changes in the law. Falcon Accountants have been asked to advise the Parish Council.

GREENFIELDS: The next estate inspection at Bowmans Park will be a 12 midday on 4th November.

15. REPRESENTATIVES AND WORKING GROUPS REPORTS

War Memorial: Final report and submission to War Memorials Trust for grant funding

Transport Representative: Report from SHPC meeting about new 333 bus to Sudbury

16. AGENDA ITEMS FOR NEXT MEETING

17. MEETING DATES 2015

Ordinary Parish Council:

Monday 23 November 2015

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley