



# Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 27th November 2017 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 21<sup>st</sup> November 2017

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 23<sup>rd</sup> October 2017

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

**5.1** Consideration of action to be taken regarding correspondence from resident to Braintree District Council concerning the Old Vicarage

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

**6.1** Update on Parish Paths Partnership (P3) scheme

### 7. REPORTS

**7.1** Police/PCSO/Neighbourhood Watch

**7.2** Essex CC report

**7.3** Braintree DC reports

### 8. PLANNING

*Applications received:*

**17/01868/FUL** Demolition of existing rear single storey extension and erection of new two storey extension. Provision of new vehicular access and garage.

Little Lodge Cottage Sudbury Road CO9 3AG

**17/00382/TPOCON** Notice of intent to carry out works to tree in a Conservation Area - Repollard 1

Robinia tree to previous cuts approx 1.5-2 metres

Greenwich House 8 Queen Street CO9 3EX

*Applications determined:*

**17/01687/FUL** Erection of two storey rear extension following demolition of existing two storey rear extension

Rose And Maple Cottage Sudbury Road CO9 3AG

Application GRANTED

## 9. FINANCE

The monthly payments to be approved for authorisation by two Councillors

**9.1** Approval of payment of grant to Castle Hedingham Cricket Club for renovation of the square, as agreed in principle at the January 2017 meeting. Total cost: £599.85.

**9.2** Consideration of budget for Gardening Club to plant up new planters at Crouch Green for summer and winter display. This is planned for the first week in December

**9.3** Notification of auditor appointment for 2017-2018. This will be PKF Littlejohn LLP and the fee for a limited assurance review will be £200.00.

## 10. CASTLE HEDINGHAM RECREATION FIELD

Further consideration of plans for the public meeting to inform residents of the current situation following requests to BDC to site a play area at their land at New Park. The public meeting will be held on Monday 11<sup>th</sup> December 2017 starting at 7.45pm at the Memorial Hall.

## 11. OPEN SPACES ACTION PLAN

Consideration of updates to the 2018 edition of the Open Spaces Action Plan, due by 8<sup>th</sup> December 2017. Consideration of possible uses for £1,191.66 S106 funding currently available to spend on improving public open space in the parish.

## 12. CORRESPONDENCE TO NOTE

**Essex County Council:** The A120 Braintree to A12 study will be discussed at the upcoming Essex County Council Cabinet meeting on 23 November 2017. Update to be circulated following the meeting. See ECC website: <http://a120essex.co.uk/a120-improvement-a-step-closer-to-reality/>

**Resident of Queen Street:** Concern expressed over sale of small area of land at Church Lane possibly leading to building on the land.

## 13. REPRESENTATIVES AND WORKING GROUPS REPORTS

**13.1 High Speed Broadband** – faculty for installation of wireless transmitter on St Nicholas Church tower now granted. Update on possible County Broadband service to areas of the village not served by BT fibre

## 14. AGENDA ITEMS FOR NEXT MEETING

### 15. MEETING DATES 2017 - 2018

<b>Public Meeting</b>	Monday 11 <sup>th</sup> December 2017, 7.45pm	Memorial Hall
<b>Ordinary Parish Council</b>	Monday 22 <sup>nd</sup> January 2018, 7.45pm	Castle Hedingham Club

<b>Councillors:</b>	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley

Copy to:	<b>County Councillor:</b>	Mr D Finch	
	<b>District Councillors:</b>	Mrs J Beavis	Mr H Johnson
	<b>Essex Police</b>	PCSO D Endersby	
	<b>Neighbourhood Watch</b>	VACANT	