



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597
E. Mail: castlehedinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 21st May 2018 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 14th May 2018

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Signing of Declarations of Acceptance of Office

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 23rd April 2018

4. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4.1 To receive updates to Councillors' register of interests

5. ANNUAL REVIEW OF PROCEDURES, COMMITTEES, REPRESENTATIVES AND WORKING GROUPS

5.1 Adoption of 2018 edition of NALC Model Standing Orders

5.2 To confirm compliance with the General Data Protection Regulations 2018

5.3 Review of eligibility for the General Power of Competence

5.4 Review of membership of committees, representatives and working groups

5.5 To agree Calendar of meetings for 2018-2019

6. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

7. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

7.1 Update on renovation of telephone box at St James Street

7.2 Community Awareness Seminar for Defibrillators: 7pm on 11th June at Castle Hedingham Club

8. HIGHWAYS

Update on Highways issues and any new problems to report

8.1 Consideration of parishioner requests for attention to mirror at junction of Sheepcot Road and Queen Street

9. REPORTS

9.1 Police/PCSO/Neighbourhood Watch

9.2 Essex CC report

9.3 Braintree DC reports

10. PLANNING

Applications received:

18/00516/FUL Change of use to a separate residential dwellinghouse (Use Class C3)
Barn At Newmans Farm Yeldham Road CO9 3DZ

Applications determined:

18/00413/FUL Erection of new barn to replace demolished barn following a fire
Joinery Workshop At Pannels Ash Barn Sudbury Road

18/00441/FUL Erection of first floor extension over existing garage
5 Castle Close CO9 3DH

10. FINANCE

10.1The monthly payments to be approved for authorisation by two Councillors

10.2Approval of Annual Governance Statement

10.3Approval of Annual Accounts and Accounting Statements

10.4Signing of Annual Return to Audit Commission

10.5Consideration of insurance quotations for 2018 – 2019

10.6To note receipt of the accounts of Castle Heddingham Club and Memorial Hall

10.7Review of ring-fenced Parish Council reserves

10.8Decision on purchase of Memorial Board for Memorial Avenue at Sheepcot Road

10.9Decision on purchase of additional litter bins for a) St James Street and b)Yeldham Road footpath

11. PAY REVIEW: CLERK

Decision on pay review of clerk position, deferred from March meeting due to delay in receipt of NJC Salary Scales for 2018-2020

12. LISTENING BENCH ST NICHOLAS CHURCHYARD

Consideration of invitation from Essex Records Office for Parish Council to adopt the Listening Bench

13. CASTLE HEDINGHAM RECREATION FIELD

Update on progress following meeting with landowners on April 30th 2018.

14. CORRESPONDENCE TO NOTE

Superfast Essex News: National Gigabit Broadband Voucher Scheme

Public Sector Mapping Agreement: Free access to aerial photography data available

RCCE: Latest edition of the Essex Warbler.

15. REPRESENTATIVES AND WORKING GROUPS REPORTS

16. AGENDA ITEMS FOR NEXT MEETING

17. MEETING DATES 2018

Ordinary Parish Council 7.45pm, Monday 25th June 2018

Castle Heddingham Club

Councillors:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley

Copy to:	County Councillor:	Mr D Finch	
	District Councillors:	Mrs J Beavis	Mr H Johnson
	Essex Police	PCSO D Endersby	
	Neighbourhood Watch	VACANT	