



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 22nd May 2017 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 16th May 2017

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

- 1.1 Signing of Declarations of Acceptance of Office
- 1.2 Consideration of updates required to Councillors' register of interests
- 1.3 Review of committees, representatives and working groups
- 1.4 Review of eligibility for the General Power of Competence
- 1.5 To agree Calendar of meetings for 2017-2018

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 24th April 2017

4. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

6. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

- 6.1 Consideration of parishioner request for attention to Oak tree on Crouch Green
- 6.2 Update on renovation of telephone box at St James Street
- 6.3 Update on Post Office and Village Shop

7. HIGHWAYS

Update on Highways issues and any new problems to report

8. REPORTS

- 8.1 Police/PCSO/Neighbourhood Watch
- 8.2 Essex CC report
- 8.3 Braintree DC reports

9. PLANNING

Applications received:

None

Applications determined:

None

10. FINANCE

The monthly payments to be approved for authorisation by two Councillors

10.1 Approval of Annual Governance Statement

10.2 Approval of Annual Accounts and Accounting Statements

10.3 Signing of Annual Return to Audit Commission

10.4 Consideration of insurance quotations for 2016 – 2017

10.5 To note receipt of the accounts of Castle Hedingham Club and Memorial Hall

10.6 Review of ring-fenced Parish Council reserves

11. CASTLE HEDINGHAM VILLAGE LITTER PICK

Clerk's report on arrangements for the Village Litter Pick on Sunday June 4th from 9am to 1pm. Litter pickers, hi-vis jackets, gloves and refuse sacks will be available from Castle Hedingham Club, with free tea/coffee and cake for volunteers served between 11am and 12.30pm. Everyone is welcome to join in.

12. CASTLE HEDINGHAM RECREATION FIELD

Update on progress in preparation for meeting with Cllr Butland on 22nd June.

13. CORRESPONDENCE TO NOTE

BDC: The next Local Plan Public Consultation is due to begin 16th June 2017. For more information on the next steps and the dates of the public consultation events taking place across the District in June and July please see www.braintree.gov.uk/PublicationDraftLP

Parishioner: Request for attention to Oak tree on Crouch Green (see Progress report)

EALC: Notification of new Data Protection Regulations for 2018

James Cleverly MP: Rates relief on Public Toilets – this will no longer be debated in parliament as previously scheduled due to June 8th General Election

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

14.1 High Speed Broadband – update on fibre and wireless broadband

15. AGENDA ITEMS FOR NEXT MEETING

16. MEETING DATES 2017

Ordinary Parish Council 7.45pm, Monday 26th June 2017

Castle Hedingham Club

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley