



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597
E. Mail: castlehedinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend the Annual Meeting of Castle Hedingham Parish Council on **Monday 23rd May 2016 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 16th May 2016

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. **ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**
Followed by Declarations of Acceptance of Office
Consideration of the need to review standing orders & disclosure of interest forms,
Review of committees, representatives and working groups.
2. **APOLOGIES FOR ABSENCE**
3. **MINUTES OF THE PREVIOUS MEETING**
To approve as a correct record the minutes of 25th April 2016
4. **DECLARATIONS OF INTEREST**
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
5. **PUBLIC FORUM**
15 minutes of public participation. 3 minutes for each contribution.
6. **PROGRESS CHECK**
Clerk's report, village maintenance issues and update on actions from last meeting
7. **HIGHWAYS**
Update on Highways issues and any new problems to report
8. **REPORTS**
 - 7.1 Police/PCSO
 - 7.2 Essex CC report
 - 7.3 Braintree DC reports
9. **PLANNING**

Applications received:

16/00141/TPOCON Notice of intent to carry out works to tree in a Conservation Area - Crown lift 1
Lime to 6 metres and crown thin by 20%
5 Castle Lane CO9 3DL

16/00131/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Fell 1
Poplar to a stump and cut back the row of hazels to the property line
Walton Elm Pottery Lane CO9 3EU

16/00821/DAC Application for approval of details reserved by condition nos. 3 and 5 of approved application 16/00105/FUL
Clare Cottage Bayley Street CO9 3HG

Applications determined:

16/00489/HHPA Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 6.0m, with a maximum height of 3.6m and 2.3m to the eaves of the extension.
3 New Park CO9 3HH *Permission not required*

16/00058/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Carry out works to various trees as detailed in the application form
The Vicarage Queen Street Essex CO9 3EZ *Application permitted*

16/00358/FUL Extension to existing museum, including disabled access and WC's
Colne Valley Railway Yeldham Road CO9 3DZ *Application permitted*

10. FINANCE

The monthly cheques to be approved for payment and signed

10.1 Approval of annual accounts and return to Audit Commission

10.2 Consideration of insurance quotations for 2015 – 2016

10.3 To note receipt of the accounts of Castle Hedingham Club

10.4 Decision on closure of Magna Carta 2015 bank account, with remaining funds to be ring-fenced for future Magna Carta expenses including costs of permanent installation of the artefacts which are to remain on display in the village.

11. NEIGHBOURHOOD PLAN

Update on Neighbourhood Planning information and consideration of the costs and benefits of creating a Neighbourhood Plan for Castle Hedingham.

12. HIGH SPEED BROADBAND

Consideration of further action required to ensure adequate broadband provision for the village.

13. CORRESPONDENCE TO NOTE

- **Neighbourhood Watch:** An initial meeting of a new Castle Hedingham Neighbourhood Watch group will take place on Monday 23rd May at 7.30pm at the Bell. Everyone is welcome to have their say on how they would like the group to be run. Contact nwcastlehedingham@hotmail.com
- **Essex Heritage News:** Spring 2016 edition
- **Open Spaces Society:** “Find our Way fund” request for donation to enable unrecorded historic path routes to be added to the definitive maps. The government has decided that unrecorded routes will no longer be added to the definitive maps from 1st January 2026.
- **EALC:** Legal newsletter and NALC updates have been forwarded to Councillors by email.

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

15. AGENDA ITEMS FOR NEXT MEETING

16. MEETING DATES 2016

Ordinary Parish Council Monday 27th June at 7.45pm, Castle Hedingham Club

Ordinary Parish Council Monday 25th July at 7.45pm, Castle Hedingham Club

Ordinary Parish Council Monday 22nd August at 7.45pm, Castle Hedingham Club

Ordinary Parish Council Monday 26th September at 7.45pm, Castle Hedingham Club

Addressee: Mr I Higgins Mr T Hood Mrs L Moffat
 Mr G Pewter Mr J Philp Mr M Scrivens
 Mr G Southgate Mrs J Toocaram Mr R Worley