



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 19<sup>th</sup> May 2014 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 12<sup>th</sup> May 2014

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**  
Followed by consideration of the need to review standing orders, disclosure of interest forms, committees, representatives and working groups.
- 3. MINUTES OF THE PREVIOUS MEETING**  
To approve as a correct record the minutes of 14th April 2014
- 4. DECLARATIONS OF INTEREST**  
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
- 5. PUBLIC FORUM**  
15 minutes of public participation. 3 minutes for each contribution.
- 6. PROGRESS CHECK**  
Clerk's report, village maintenance issues and update on actions from last meeting.
- 7. HIGHWAYS**  
Progress check on Highways problems previously reported and new problems to report
  - 7.1** Consideration of detailed maps and proposals for 7.5t weight limit signs.
- 8. REPORTS**
  - Police/PCSO
  - Essex CC report
  - Braintree DC reports
- 9. PLANNING**  
14/00447/FUL Erection of metal railings and alterations to existing front boundary wall.  
40 St James Street Castle Hedingham Essex CO9 3EW
- 10. FINANCE**  
The monthly cheques to be approved for payment and signed
  - 10.1** Agreement of annual accounts and return to Audit Commission

- 10.2 Decision on adoption of NALC model financial regulations updated April 2014
- 10.3 Review of asset register 2014 – 2015
- 10.4 Review of risk assessment schedule 2014 – 2015
- 10.5 Consideration of alternative quotes for insurance 2014 – 2015
- 10.6 Consideration of quote for sensors for operation of lights at Public Toilet

**11. REPAIRS TO TENNIS CLUB WALL**

Consideration of request for funding from Castle Hedingham Tennis Club.

**12. REVIEW OF PARISH FOOTPATHS**

Consideration of condition and decision on necessary work to be carried out

**13. MAINTENANCE OF FORGE GREEN**

Consideration of options regarding upkeep of planted area outside the Old Pottery

**14. OPEN GARDENS 2014**

Review of progress in preparation for Open Gardens weekend, and actions to be taken.

**15. MAPPING OF ORDINARY WATERCOURSES IN THE PARISH**

Consideration of request from ECC to take part in ordinary watercourse mapping project

**16. CORRESPONDENCE TO NOTE**

**Essex County Council:** Briefing received from Cllr David Finch on Care Bill being debated by Parliament, prior to adoption in May 2014 and implementation in April 2015 .

**Braintree District Council:** Request for Parish Council and Village Hall Management Committee partnership in a pilot scheme running Summer Holiday Activity Days for Children. Invitation to a meeting on Thursday 29th May @ 1900hrs (with light refreshments) at Braintree District Council, Room 1, Causeway House, Bocking End, Braintree, CM7 9HB.

**Braintree District Council:** Following a misleading article in the Colchester Gazette, we are reassured that Recycling Centres for Household Waste are being reviewed by Essex County Council. No closures of centres are planned and a consultation will take place, in mid-2015 at the earliest, before any actions are taken.

**Wheatsheaf Pub:** A letter has been received from the tenants of the Wheatsheaf, saying they are not responsible for recent offensive behaviour of pub users in the village.

**17. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**Magna Carta 2015:** Consideration of constitution and arrangements for local group

**War Memorial:** Progress report from meeting of Wednesday 14<sup>th</sup> May 2014

**High Speed Broadband:** Superfast Essex postcode checker confirms that by summer 2016 available download speeds in the Parish will be at least 2Mbps. However, for technical and financial reasons there are currently no plans to deploy fibre or alternative technologies to achieve higher speeds. <http://www.superfastessex.org/en-us/where,whenandhow.aspx>

**18. AGENDA ITEMS FOR NEXT MEETING**

**19. MEETING DATES 2014**

Addressee: Mrs Allfrey Mr Higgins Mr Philp  
Mr Worley Mrs Moffat Mr Scrivens  
Mrs Hart Mr Pewter Mr Southgate