



# Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Wednesday 27<sup>th</sup> March 2019 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 18<sup>th</sup> March 2019

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 25th February 2019

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

5.1 Consideration of response to resident's query about ownership of the village green at Pye Corner

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

6.1 Closure of Kirby Hall Road for 4 days from 29th April 2019 for surface dressing

### 7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch.

7.2 Essex CC report

7.3 Braintree DC reports

### 8. PLANNING

*Applications received:*

**19/00486/FUL** Change of use of barn and 2 no holiday lets to form 1 no (C3) dwelling, including extension, alterations and improvement of existing vehicular access.

Rosemary Farm Rushley Green CO9 3AJ

**19/00369/HH** Removal of single storey front & rear extensions. Erection of new, single storey, front & rear extensions. Conversion of roof space to create two bedrooms. Insertion of three dormer windows into west facing roof slope

3 Castle Close CO9 3DH

**19/00069/TPOCON** Notice of intent to carry out works to trees in a Conservation Area - Reduce and shape 2 Silver Birch tree to previous pruning points (A and B on plan), shape small Flowering Cherry by 3-4 ft  
The Silvers Pottery Lane CO9 3EU

*Applications determined:*

**18/02241/DAC.** Application for approval of details reserved by condition 3 of 18/00311/FUL

40A Queen Street CO9 3HA

*Application GRANTED*

## **9. FINANCE**

**9.1** The monthly payments to be approved for authorisation by two Councillors

**9.2** Pay Review: clerk, village maintenance and public toilets operative positions

## **10. PARISH FOOTPATH MAPS**

To consider and decide on necessary steps to re-print an updated Parish Footpath Map

## **11. VILLAGE HALL MANAGEMENT COMMITTEE**

Consideration of next steps required to re-assign lease as the Management Committee converts to a CIO (Charitable Incorporated Organisation). Notification of AGM of Castle Hedingham Village Hall Trustees at the Memorial Hall on Friday 5th April 2019 commencing at 7.30 pm.

## **12. VILLAGE LITTER PICK**

Decision on a date for a Village Litter Pick, to tie in with The Great British Spring Clean 2019, 22<sup>nd</sup> March – 23rd April and in conjunction with De Vere School

## **13. CASTLE HEDINGHAM PLAYING FIELD**

Report from a meeting of the Playing Field group with Mr & Mrs Lindsay of Hedingham Castle on Thursday 7<sup>th</sup> March, and a subsequent meeting of the Playing Field group on Monday 18<sup>th</sup> March.

To approve a budget and scope for a potential project manager role and decide on terms of reference of the Playing Field group.

## **14. CORRESPONDENCE TO NOTE**

**ECC Essex Libraries Consultation Team:** Invitation to Parish and Town Councils affected by tier 3 and tier 4 libraries to submit an Expression of Interest to run community-based library services before 18 June 2019. More information at <https://libraries.essex.gov.uk/libraries-consultation/community-library-services/>

## **15. REPRESENTATIVES AND WORKING GROUPS REPORTS**

## **16. AGENDA ITEMS FOR NEXT MEETING**

## **17. MEETING DATES 2019**

<b>Ordinary Parish Council</b>	Monday 15 <sup>th</sup> April 2019, 7.45pm	Castle Hedingham Club
<b>Annual Parish Council</b>	Monday 20 <sup>th</sup> May 2019, 7.45pm	Castle Hedingham Club
<b>ANNUAL PARISH ASSEMBLY</b>	<b>WEDNESDAY 22<sup>ND</sup> MAY 7.30PM</b>	<b>MEMORIAL HALL</b>

<b>Councillors:</b>	VACANT POSITION	Mr T Hood	Mrs L Moffat
	Mr J Philp	Mr M Scrivens	Mr G Southgate
	Mrs J Toocaram	Mr R Worley	Ms M Veater

Copy to:	<b>County Councillor:</b>	Mr D Finch	
	<b>District Councillors:</b>	VACANT POSITION	Mr H Johnson
	<b>Essex Police</b>	PCSO D Endersby	
	<b>Neighbourhood Watch</b>	VACANT POSITION	