



# Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)  
25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
Tel: 07845 056597  
E. Mail: castlehedinghamparishclerk@gmail.com

## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 26<sup>th</sup> March 2018 at 7.45 p.m. at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19<sup>th</sup> March 2018

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 26<sup>th</sup> February 2018

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

### 7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch

7.2 Essex CC report

7.3 Braintree DC reports

### 8. PLANNING

*Applications received:*

**18/00058/TPOCON** Notice of intent to carry out works to tree in a Conservation Area - Cut down Fir tree and face back Leylandii hedge  
3 Castle Close CO9 3DH

*Decision to be ratified: no objections*

**18/00370/FUL** Conversion of garage to annexe  
The Old Stables Sheepcot Road CO9 3HB

**18/00441/FUL** Erection of first floor extension over existing garage  
5 Castle Close CO9 3DH

*Applications determined:*

**17/02231/FUL** Erection of poultry building  
Little Lodge Farm Sudbury Road CO9 3AG

*Application GRANTED*

**18/00081/FUL** Erection of single storey rear extension  
Bayley Cottage Bayley Street CO9 3HG

*Awaiting decision*

**18/00106/FUL** Demolition of existing rear single storey extension and erection of two storey rear extension and provision of new vehicular access  
Little Lodge Cottage Sudbury Road CO9 3AG

*Awaiting decision*

**8.1 Planning Enforcement Appeal** APP/Z1510/C/18/3195085 The Old Vicarage, Queen Street  
Decision on Parish Council submission to Planning Inspectorate regarding the tenant's appeal against BDC planning enforcement notice.

**9. FINANCE**

**9.1** The monthly payments to be approved for authorisation by two Councillors

**9.2** Decision on amount of grant to 1<sup>st</sup> Castle Heddingham Scouts for work to Scout Hut

**10. PAY REVIEW 2018-2019**

Decision on pay review of Parish Council staff

**11. CASTLE HEDINGHAM RECREATION FIELD**

Consideration of plans for further meeting to be arranged with the landowners at Sudbury Hill/New Park.  
Date of meeting likely to be Monday 30<sup>th</sup> April.

**12. CASTLE HEDINGHAM CEMETERY**

To note the minutes of the meeting of the Burial Board held on Monday March 5<sup>th</sup> 2018

**13. GENERAL DATA PROTECTION REGULATIONS**

Initial briefing on impact of the General Data Protection Regulations from May 25<sup>th</sup> 2018

**14. QUEEN ELIZABETH II**

Consideration of Parish Council plans in the event of the death of HRH Queen Elizabeth II.

**15. CORRESPONDENCE TO NOTE**

**Essex County Council:** Essex County Council and BRE are working on a joint project relating to Home Quality Mark and are asking for Organisation and Citizen engagement to form a complete picture of Essex residents values and priorities when identifying or purchasing a home. The online survey can be found at <https://surveys.essexinsight.org.uk/TakeSurvey.aspx?PageNumber=1&SurveyID=n2MI9I9K&Preview=true#>

**16. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**17. AGENDA ITEMS FOR NEXT MEETING**

**18. MEETING DATES 2017 - 2018**

<b>Ordinary Parish Council</b>	Monday 23 <sup>rd</sup> April 2018, 7.45pm	Castle Heddingham Club
<b>Annual Parish Council</b>	Monday 21 <sup>st</sup> May 2018, 7.45pm	Castle Heddingham Club

**ANNUAL PARISH ASSEMBLY Thursday 10<sup>th</sup> May 2018, 8.00pm MEMORIAL HALL**

<b>Councillors:</b>	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley
Copy to:	<b>County Councillor:</b>	Mr D Finch	
	<b>District Councillors:</b>	Mrs J Beavis	Mr H Johnson
	<b>Essex Police</b>	PCSO D Endersby	
	<b>Neighbourhood Watch</b>	VACANT	