



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend the Annual Meeting of Castle Hedingham Parish Council on **Monday 24th June 2019 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 13th June 2019

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 20th May 2019

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. ANNUAL REVIEW OF COMMITTEES, REPRESENTATIVES AND WORKING GROUPS

4.1 To decide on membership of committees, representatives and working groups

4.2 To agree Calendar of meetings for 2019-2020

5. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

6. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

7. HIGHWAYS

Update on Highways issues and any new problems to report

7.1 Consideration of request from Colne Valley Railway for assistance in closing the layby on the A1017

7.2 Braintree Local Highways Panel: Agenda for next meeting on 20th June at 7.15pm at Causeway House

8. REPORTS

8.1 Police/PCSO/Neighbourhood Watch.

8.2 Essex CC report

8.3 Braintree DC reports

9. PLANNING

Applications received:

19/00902/PLD Proposed Loft conversion, including a rear facing dormer and front / side facing roof lights |
79 Nunnery Street CO9 3DP *Comment not required*

19/00972/FUL Proposed 3-Bedroom Dwelling
3 Castle Close CO9 3DH

Deadline for comment 3 July

19/00975/HH Two storey rear extension, addition of new flat roof element and raised patio area with steps.
3 Nunnery Street CO9 3DN *Deadline for comment 4 July*

19/00992/FUL Change of use of part existing shop to residential use
The Village Shop 3 - 5 St James Street CO9 3EJ

19/00126/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Cut down 5 Lleylandi trees to ground level and Yew tree in no 34 reduce back to fence line as overhangs no 26
26 St James Street CO9 3EW *Deadline for comment 28 June*

19/00133/TPOCON Notice of intent to carry out works to trees in a Conservation Area - T1 - Carry out a 1.5 metre reduction off the crown and T2 - remove selected branches growing from Horse Chestnut into the property of Nestledown for the reduction of remaining crown by 1 metre
Nestledown Pottery Lane CO9 3EU *Deadline for comment 3 July*

Applications determined:

18/02129/FUL Single storey conservatory to the rear of the property
11 Castle Lane CO9 3DL *Application WITHDRAWN*

10. FINANCE

10.1 The monthly payments to be approved for authorisation by two Councillors

10.2 Decision on new Councillor signatories to be added to the Unity Trust Current Account

11. FOOTPATH ISSUES AND UPDATE ON PARISH PATHS PARTNERSHIP

11.1 Request from resident for advice or financial support in erecting a boundary fence across the field at footpath 25 to enable them to contain animals on their land following the sale of Rushley Green Farm. A gate will need to be installed in the fence. PROW at ECC has supplied details of the gate required.

12. ENVIRONMENTAL POLICY

Consideration of draft Parish Council Environmental Policy for adoption

13. CASTLE HEDINGHAM VILLAGE PARK

To note receipt of a "Heads of Lease" communication from landlord's solicitor. Update on progress with the Community Open Space project and children's play area.

14. CORRESPONDENCE TO NOTE

Open Spaces Society: Annual report and accounts circulated by email to Councillors

EALC: Health & Wellbeing agenda. Free Mental Health training which is certificated, and open to parish councillors, officers, any other interested residents and in particular those who run volunteer groups or who volunteer in your parishes/towns..

RCCE: Latest issue of "Essex Warbler"

15. REPRESENTATIVES AND WORKING GROUPS REPORTS

16. AGENDA ITEMS FOR NEXT MEETING

17. MEETING DATES 2019-2020

Meeting dates to be confirmed.

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| Councillors: Cllr Peter Bayes | Cllr Penny Doe | Cllr Trevor Hood |
| Cllr Charlie Jordan | Cllr Garry Southgate | Cllr Tony Tassell |
| Cllr Jill Toocaram | Cllr Jessica Westrop | Cllr Mary Veater |

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| Copy to: | County Councillor: Cllr David Finch | |
| | District Councillors: Cllr J Beavis | Cllr H Johnson |
| | Essex Police PCSO D Endersby | |
| | Neighbourhood Watch Mr Tony Tassell | |