



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 25th July 2016 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19<sup>th</sup> July 2016

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 27th June 2016

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

**3.1** Resolution to confirm eligibility to use the General Power of Competence (*see supporting document*)

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

**6.1** Progress report on Highways drainage problems in the village

### 7. REPORTS

**7.1** Police/PCSO

**7.2** Essex CC report

**7.3** Braintree DC reports

### 8. PLANNING

*Applications received:*

None

*Applications determined:*

**15/01331/FUL** Change of use of land for the provision of car, coach, motorcycle and cycle parking and creation of new entrance following the loss of existing entrance (in association with the existing Colne Valley Railway) and erection of new reception building

Colne Valley Railways Yeldham Road CO9 3DZ

*Application Permitted*

**16/00207/FUL** Construction of a new steel framed building for use as a railway vehicle restoration centre

Colne Valley Railways Yeldham Road CO9 3DZ

*Application Permitted*

**16/00105/FUL** Application for approval of details reserved by condition nos. 3 and 5 of approved application

Clare Cottage Bayley Street CO9 3HG

*Application Permitted*

**16/00141/TPOCON** Notice of intent to carry out works to tree in a Conservation Area - Crown lift 1 Lime to 6 metres and crown thin by 20%

5 Castle Lane CO9 3DL

*Application Permitted*

## **9. FINANCE**

The monthly cheques to be approved for payment and signed

**9.1** Clerk ALTO expenses card – arrangements from September when this service is discontinued.

**9.2** Decision on making all payments electronically rather than writing cheques.

## **10. CASTLE HEDINGHAM CEMETERY**

**10.1** Consideration of Burial Board report and maintenance needed at the Cemetery

**10.2** Decision to increase Cemetery fees or maintain at current level.

## **11. HIGH SPEED BROADBAND**

Progress check on location of fibre cabinet at Pye Corner.

## **12. UNITED REFORM CHURCH**

Consideration of the potential of acquiring the building as a community asset, and possible grant funding.

## **13. PUBLIC TOILETS**

Consideration of arrangements from September to open/close and maintain the public toilets

## **14. TALKING BENCH PROJECT**

Progress report on “talking bench” at St Nicholas’ churchyard and permissions required.

## **15. CORRESPONDENCE TO NOTE**

- **ECC Highways:** go to [www.gov.uk/government/organisations/highways-england](http://www.gov.uk/government/organisations/highways-england) for more information about the coming roadworks on the A12 at Witham from 29<sup>th</sup> July until completion in November. Contraflows will be in place and some overnight closures of the A12 in both directions while safety improvements are made at Oliver’s Bridge where the A12 crosses the B1018 Maldon Road.
- **BDC** Annual updates are required for the Parish Council Community Emergency Plan by September 16<sup>th</sup> 2016. Information is available from the Environment Agency who are encouraging Parishes at risk of river flooding to get involved in being prepared.
- **BALC:** The minutes of the AGM 2016 of Braintree Association of Local Councils have been circulated to Councillors
- **EALC:** Legal briefings have been circulated to Councillors

## **16. REPRESENTATIVES AND WORKING GROUPS REPORTS**

## **17. AGENDA ITEMS FOR NEXT MEETING**

## **18. MEETING DATES 2016**

**Ordinary Parish Council** Monday 22<sup>nd</sup> August at 7.45pm, Castle Hedingham Club

**Ordinary Parish Council** Monday 26<sup>th</sup> September at 7.45pm, Castle Hedingham Club

**Ordinary Parish Council** Monday 24<sup>th</sup> October at 7.45pm, Castle Hedingham Club

**ANNUAL PARISH MEETING      TUESDAY 9<sup>TH</sup> MAY 2017      MEMORIAL HALL**

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley