



Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597
E. Mail: castlehedinghamparishclerk@gmail.com

NOTICE OF MEETING

Dear Councillor: You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 13th January 2020 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 6th January 2020

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 9th December 2019

3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

6. HIGHWAYS

Update on Highways issues and any new problems to report

7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch.

7.2 Essex CC report

7.3 Braintree DC reports

8. PLANNING

Applications received:

19/02290/HH Two-storey (rear) extension, alterations and single storey out-building (ancillary to dwelling) | Rosemary Farm Cottage Rushley Green CO9 3AJ

Applications determined:

None

9. FINANCE

9.1 The monthly payments to be approved for authorisation by two Councillors

9.2 Consideration and approval of Parish Council budget for financial year 2020 - 2021

9.3 Consideration and approval of precept claim for financial year 2020 - 2021

10. CASTLE HEDINGHAM COMMUNITY SHOP AND POST OFFICE

Update on Community Shop and Post Office. Buckleys is now listed on the BDC Community Asset register.

11. CASTLE HEDINGHAM VILLAGE PARK

11.1 Update on progress with Village Park project and review of key project dates and meetings

11.2 To confirm arrangements for the Village Park Open Day, Saturday 18th January from 10am to 3pm at the Memorial Hall. A meeting of the Village Park group with the contractor, Earth Wrights, is planned for late afternoon on Friday 17th January.

12. BDC OPEN SPACES ACTION PLAN

To decide on updates to the 2020 edition of BDC Open Spaces Action Plan, deadline 20th January. The Open Spaces Action Plan is a key document used by the Local Planning Authority to justify seeking S.106 monitory contributions for Public Open Space improvements, including allotments, across the district.

13. CORRESPONDENCE TO NOTE

Essex Highways: Stebbing High Street will be closed from 6th January 2020 to buses for approx. 6 months due to the restructure of the culvert or until works are completed. Alternative arrangements are in place whilst the bridge within Stebbing is closed to ensure that passengers are still able to access services.

Passengers travelling from via Stebbing who wish to use the service 16, will need to make use of the shuttle services that will be active from Monday 6th January. Further details regarding the times of the shuttle can be found on Stephenson's website - <https://stephensonsofessex.com/>

14. AGENDA ITEMS FOR NEXT MEETING

15. MEETING DATES 2020

Saturday 18th January 2020	10am – 3pm	Village Park Open Day for all residents to view designs	Memorial Hall
Monday 10th February 2020	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 9th March 2020	7.30pm	Ordinary Parish Council	Castle Hedingham Club

Councillors: Cllr Peter Bayes Cllr Penny Doe Cllr Trevor Hood
 Cllr Charlie Jordan Cllr Garry Southgate Cllr Tony Tassell
 Cllr Jill Toocaram Cllr Jessica Westrop Cllr Mary Veater

Copy to: **County Councillor:** Cllr David Finch
District Councillors: Cllr J Beavis Cllr H Johnson
Essex Police PCSO D Endersby
Neighbourhood Watch Mr Tony Tassell