



# Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 28th January 2019 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

*Claire Waters*

*Clerk to the Council*

Date: 21st January 2019

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 26th November 2018

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

**5.1** To approve the Chairman's letter to the headteacher of De Vere Primary School regarding litter at Kirby Hall Road

**5.2** To consider BDC policy on garden bonfires in light of recent nuisance bonfire in Nunnery Street

**5.3** To consider ownership of land at Pye Corner following query from resident about tractor access to Hoe Lane and Churchfields Grove

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

### 7. REPORTS

**7.1** Police/PCSO/Neighbourhood Watch. To approve the Chairman's letter to Braintree Police regarding criminal activity in village areas.

**7.2** Essex CC report

**7.3** Braintree DC reports

### 8. PLANNING

*Applications received:*

**18/02129/FUL** Single storey conservatory to the rear of the property

11 Castle Lane CO9 3DL

Decision to be ratified, no objections

*Applications determined:*

**18/01680/FUL** Agricultural storage building

Land South Of Rosemary Farm Rosemary Lane

*Application GRANTED*

**18/01525/FUL** Change of use of the land from Agricultural to Glamping. Three mobile self contained Shepherd Huts  
Lawrences Farm Rushley Green CO9 3AJ *Application GRANTED*

**18/01957/LBC & 18/01956/FUL** Extension to an outbuilding within the curtilage of a listed building  
38 St James Street CO9 3EW *Application GRANTED*

**18/01504/LBC & 18/01503/FUL** Redesign of existing garage to form cart lodge  
Birdbrook House Luces Lane CO9 3BX *Application GRANTED*

## **9. FINANCE**

- 9.1** The monthly payments to be approved for authorisation by two Councillors
- 9.2** Consideration and approval of budget for 2019-2020
- 9.3** Consideration and approval of precept claim for 2019-2020
- 9.4** Consideration of purchase of Village Maintenance vehicle

## **10. CASTLE HEDINGHAM RECREATION FIELD**

Report from meeting with Mr Jason Lindsay January 2019. Consideration of plans for public meeting and next actions to be taken.

## **11. OPEN SPACES ACTION PLAN 2019 UPDATE**

Consideration of response to BDC request for the Open Spaces Action Plan update 2019

## **12. MEMORIAL HALL MANAGEMENT COMMITTEE**

Report on progress towards CIO status

## **13. PARISH COUNCIL ENVIRONMENTAL POLICY**

Decision in principle on the introduction of a Parish Council Environmental Policy and action plan. Councillors are invited to suggest target areas for inclusion in the policy.

## **14. CORRESPONDENCE TO NOTE**

**EALC:** Mental Health First Aid training is available, funded by Essex County Council, from March 2019 onwards. This can be delivered locally as a 4.5 hour session if a venue and facilities are made available.

**ECC:** Chelmsford Park & Ride Consultation. Essex County Council is reviewing the ticketing options and fares offered and days of opening for the Chelmsford Park and Ride Services. The consultation commences from 21 January and will run until March 22nd 2019, it is available online at:

[www.essex.gov.uk/Chelmsford-Park-and-Ride](http://www.essex.gov.uk/Chelmsford-Park-and-Ride). Paper copies of the questionnaire will be available from the Sandon and Chelmer Valley Park and Ride sites, or by emailing: [passenger.transport@essex.gov.uk](mailto:passenger.transport@essex.gov.uk)

## **15. REPRESENTATIVES AND WORKING GROUPS REPORTS**

## **16. AGENDA ITEMS FOR NEXT MEETING**

## **17. MEETING DATES 2019**

<b>Ordinary Parish Council</b>	Monday 25 <sup>th</sup> February 2019, 7.45pm	Castle Hedingham Club
<b>Ordinary Parish Council</b>	Monday 25 <sup>th</sup> March 2019, 7.45pm	Castle Hedingham Club
<b>Ordinary Parish Council</b>	Monday 15 <sup>th</sup> April 2019, 7.45pm	Castle Hedingham Club
<b>Annual Parish Council</b>	Monday 20 <sup>th</sup> May 2019, 7.45pm	Castle Hedingham Club

<b>Councillors:</b>	VACANT POSITION	Mr T Hood	Mrs L Moffat
	Mr J Philp	Mr M Scrivens	Mr G Southgate
	Mrs J Toocaram	Mr R Worley	Ms M Veater

Copy to:	<b>County Councillor:</b>	Mr D Finch	
	<b>District Councillors:</b>	Mrs J Beavis	Mr H Johnson
	<b>Essex Police</b>	PCSO D Endersby	
	<b>Neighbourhood Watch</b>	VACANT POSITION	