



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 25th January 2016 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19th January 2016

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE PREVIOUS MEETING**
To approve as a correct record the minutes of 14th December 2015
3. **DECLARATIONS OF INTEREST**
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
4. **PUBLIC FORUM**
15 minutes of public participation. 3 minutes for each contribution.
5. **PROGRESS CHECK**
Clerk's report, village maintenance issues and update on actions from last meeting
6. **HIGHWAYS**
Progress check on Highways problems previously reported and new problems to report
7. **REPORTS**
 - 7.1 Police/PCSO
 - 7.2 Essex CC report
 - 7.3 Braintree DC reports
8. **PLANNING**

Applications received:

15/01521/FUL Proposed change of use from holiday let to dwelling
Oast Cottage 37 St James Street CO9 3EN

15/01386/LBC Minor alteration to interior of modern extension to Grade II Listed cottage
1 Falcon Square CO9 3BS

16/00008/TPOCON Reduce and shape 2 Silver Birch trees back to previous pruning points and cut back overhanging branches over Lakeview next door
The Silvers Pottery Lane Castle Hedingham Essex CO9 3EU

16/00007/TPOCON Reduce 1 Silver Birch to a 4ft stump/pollard
Lakeview Pottery Lane CO9 3EU

16/00002/TPOCON Crown lift 1 Oak to 5 metres and 3 metres above the greenhouse and crown thin by 20%, Fell and grind stump of 1 Birch, Fell and cut to stump 1 Field Maple and Reduce co-dominant lead from Horse Chestnut by 2 metres
Kiln Lodge Pottery Lane CO9 3EU

Applications determined:

15/01337/FUL Erection of detached single storey double width garage
Newholme Sudbury Road CO9 3AG Application permitted

15/01324/LBC Replace like for like, two first floor windows
1 Crown Street CO9 3DB Application permitted

15/01317/FUL Demolition of existing single storey extension and erection of two storey side extension.
Goston Mount Pottery Lane CO9 3EU Application permitted

9. FINANCE

The monthly cheques to be approved for payment and signed

- 9.1 Update on renovation of Village Sign at Forge Green
- 9.2 Consideration and approval of budget for 2016 – 2017
- 9.3 Consideration and approval of precept claim for 2016 – 2017
- 9.4 Transparency Code briefing and approval of funding claim
- 9.5 Decision on option to join the Sector Led Body Audit arrangements from 2016
- 9.6 Decision on Health & Safety Level 2 training for Clerk and Village Maintenance Operative

10. MEMORIAL AVENUE OF TREES, SHEEPCOT ROAD

Decision on a) Agreement with terms of consent from Essex Highways and b) Purchase of trees

11. LOCATION OF MAGNA CARTA 2015 DISPLAY BOARD

Decision on location of display board. The green by St James Street tennis court was suggested.

12. 90th BIRTHDAY OF QUEEN ELIZABETH II

Consideration of options for village celebrations of the Queen's 90th birthday in April 2016.

13. CORRESPONDENCE TO NOTE

- **ECC:** Notification of dates for Transport meetings – February 2016
- **ECC:** Second newsletter update on plans for greater devolution for Essex County
- **ECDP:** Essex organisation offering support for disabled people to enhance wellbeing, call 01245 392300 or email wellbeingofficer@ecdp.co.uk
- **EALC:** December Legal update from New Parish Support Officer, Amanda Brown.
- **BDC:** Latest update on the BDC Local Plan for development over the next 15 years.
- **Essex County Fire and Rescue Service:** publicity for the Parish Safety Volunteer scheme, aiming to recruit 2 volunteers per parish to support the police and fire service.
- **Arqiva:** Update on Mobile Infrastructure Project due to end March 2016. They are unable to progress any MIP mast sites for 4G in Braintree district within the project timeframe.

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

15. AGENDA ITEMS FOR NEXT MEETING

16. MEETING DATES 2016

Ordinary Parish Council:

Monday 22 February 2016

Ordinary Parish Council:

Monday 21 March 2016

Addressee: Mr I Higgins Mr T Hood Mrs L Moffat
 Mr G Pewter Mr J Philp Mr M Scrivens
 Mr G Southgate Mrs J Toocaram Mr R Worley