



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 25<sup>th</sup> January 2016 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19<sup>th</sup> January 2016

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE PREVIOUS MEETING**  
To approve as a correct record the minutes of 14<sup>th</sup> December 2015
3. **DECLARATIONS OF INTEREST**  
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
4. **PUBLIC FORUM**  
15 minutes of public participation. 3 minutes for each contribution.
5. **PROGRESS CHECK**  
Clerk's report, village maintenance issues and update on actions from last meeting
6. **HIGHWAYS**  
Progress check on Highways problems previously reported and new problems to report
7. **REPORTS**
  - 7.1 Police/PCSO
  - 7.2 Essex CC report
  - 7.3 Braintree DC reports
8. **PLANNING**

*Applications received:*

**15/01521/FUL** Proposed change of use from holiday let to dwelling  
Oast Cottage 37 St James Street CO9 3EN

**15/01386/LBC** Minor alteration to interior of modern extension to Grade II Listed cottage  
1 Falcon Square CO9 3BS

**16/00008/TPOCON** Reduce and shape 2 Silver Birch trees back to previous pruning points and cut back overhanging branches over Lakeview next door  
The Silvers Pottery Lane Castle Hedingham Essex CO9 3EU

**16/00007/TPOCON** Reduce 1 Silver Birch to a 4ft stump/pollard  
Lakeview Pottery Lane CO9 3EU

**16/00002/TPOCON** Crown lift 1 Oak to 5 metres and 3 metres above the greenhouse and crown thin by 20%, Fell and grind stump of 1 Birch, Fell and cut to stump 1 Field Maple and Reduce co-dominant lead from Horse Chestnut by 2 metres  
Kiln Lodge Pottery Lane CO9 3EU

*Applications determined:*

**15/01337/FUL** Erection of detached single storey double width garage  
Newholme Sudbury Road CO9 3AG Application permitted

**15/01324/LBC** Replace like for like, two first floor windows  
1 Crown Street CO9 3DB Application permitted

**15/01317/FUL** Demolition of existing single storey extension and erection of two storey side extension.  
Goston Mount Pottery Lane CO9 3EU Application permitted

## 9. FINANCE

The monthly cheques to be approved for payment and signed

- 9.1 Update on renovation of Village Sign at Forge Green
- 9.2 Consideration and approval of budget for 2016 – 2017
- 9.3 Consideration and approval of precept claim for 2016 – 2017
- 9.4 Transparency Code briefing and approval of funding claim
- 9.5 Decision on option to join the Sector Led Body Audit arrangements from 2016
- 9.6 Decision on Health & Safety Level 2 training for Clerk and Village Maintenance Operative

## 10. MEMORIAL AVENUE OF TREES, SHEEPCOT ROAD

Decision on a) Agreement with terms of consent from Essex Highways and b) Purchase of trees

## 11. LOCATION OF MAGNA CARTA 2015 DISPLAY BOARD

Decision on location of display board. The green by St James Street tennis court was suggested.

## 12. 90<sup>th</sup> BIRTHDAY OF QUEEN ELIZABETH II

Consideration of options for village celebrations of the Queen's 90th birthday in April 2016.

## 13. CORRESPONDENCE TO NOTE

- **ECC:** Notification of dates for Transport meetings – February 2016
- **ECC:** Second newsletter update on plans for greater devolution for Essex County
- **ECDP:** Essex organisation offering support for disabled people to enhance wellbeing, call 01245 392300 or email wellbeingofficer@ecdp.co.uk
- **EALC:** December Legal update from New Parish Support Officer, Amanda Brown.
- **BDC:** Latest update on the BDC Local Plan for development over the next 15 years.
- **Essex County Fire and Rescue Service:** publicity for the Parish Safety Volunteer scheme, aiming to recruit 2 volunteers per parish to support the police and fire service.
- **Arqiva:** Update on Mobile Infrastructure Project due to end March 2016. They are unable to progress any MIP mast sites for 4G in Braintree district within the project timeframe.

## 14. REPRESENTATIVES AND WORKING GROUPS REPORTS

## 15. AGENDA ITEMS FOR NEXT MEETING

## 16. MEETING DATES 2016

**Ordinary Parish Council:**

**Monday 22 February 2016**

**Ordinary Parish Council:**

**Monday 21 March 2016**

Addressee: Mr I Higgins      Mr T Hood      Mrs L Moffat  
Mr G Pewter      Mr J Philp      Mr M Scrivens  
Mr G Southgate      Mrs J Toocaram      Mr R Worley