



# Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 19<sup>th</sup> August 2019 at 7.30pm at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 12<sup>th</sup> August 2019

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 29th July 2019

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

**5.1** Consideration of actions needed for maintenance of Memorial Avenue of Trees at Sheepcot Road

**5.2** Initial consideration of request from the Commonwealth War Graves Commission to place a sign at the Cemetery entrance to indicate the presence of a War Grave (PHILP J S d.1944 in Home Guard accident)

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

**6.1** Notification of closure of Kirby Hall Rd for 1 day on 23<sup>rd</sup> August for surface dressing

**6.2** Update on P3 (Parish Paths Partnership) support for maintenance of parish footpaths

### 7. REPORTS

**7.1** Police/PCSO/Neighbourhood Watch.

**7.2** Essex CC report

**7.3** Braintree DC reports

### 8. PLANNING

*Applications received:*

**19/01406/HH** Two storey rear extension, extension to garage and raised patio.

3 Nunnery Street CO9 3DN

*Comment due by 6th September 2019*

**19/01400/HH & 19/01401/LBC** Erection of single storey front extension, detached cartlodge, new vehicle access gate and internal alterations

26 St James Street CO9 3EW

*Comment due by 6th September 2019*

**19/01388/FUL** Erection of a single storey dwelling below ground level together

with a garage and bin store at ground level

Land Rear Of 1 And 3 Castle Lane

*Comment due by 9th September 2019*

*Applications determined:*

- 19/00133/TPOCON** Notice of intent to carry out works to trees in a Conservation Area -  
Nestledown Pottery Lane CO9 3EU *Application Permitted*
- 19/00126/TPOCON** Notice of intent to carry out works to trees in a Conservation Area -  
26 St James Street CO9 3EW *Application Permitted*
- 19/00975/HH** Two storey rear extension, addition of new flat roof element and raised patio area with steps  
3 Nunnery Street Castle Hedingham Essex CO9 3DN *Application Refused*
- 19/00992/FUL** Change of use of part existing shop to residential use  
The Village Shop 3 - 5 St James Street CO9 3EJ *Application Refused*
- 19/00902/PLD** Proposed Loft conversion, including a rear facing dormer and front / side facing roof lights  
79 Nunnery Street CO9 3DP *Application Permitted*

**9. FINANCE**

- 9.1** The monthly payments to be approved for authorisation by two Councillors
- 9.2** Decision on request from the Village Hall Committee to pay £1,000 towards remedial work and upgrades required for a new electrical safety certificate to be issued. The total cost was £2,011.20.

**10. CASTLE HEDINGHAM PARISH EMERGENCY PLAN**

To decide on annual updates required for the Parish Emergency Plan, due by 27<sup>th</sup> September 2019

**11. PLASTIC-FREE COMMUNITY**

To consider a proposal from Cllr P Doe for the parish to move towards being a plastic-free community

**12. CASTLE HEDINGHAM VILLAGE PARK**

- 12.1** Update on progress with Village Park project
- 12.2** Consideration of elements of project to appeal for local fund-raising/volunteer participation

**13. CORRESPONDENCE TO NOTE**

**BDC:** A letter from Cllr Graham Butland, Leader of Braintree District Council, to the new Secretary of State for Housing, Communities and Local Government, asking for the definition of 5-year housing supply to be clarified, has been forwarded to Councillors.

**14. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**15. AGENDA ITEMS FOR NEXT MEETING**

**16. MEETING DATES 2019-2020**

<b>Monday 23 September 2019</b>	7.30pm	Ordinary Parish Council	Castle Hedingham Club
<b>Monday 28 October 2019</b>	7.30pm	Ordinary Parish Council	Castle Hedingham Club
<b>Monday 25 November 2019</b>	7.30pm	Ordinary Parish Council	Castle Hedingham Club
<b>NO MEETING IN DECEMBER</b>			
<b>Monday 27 January 2020</b>	7.30pm	Ordinary Parish Council	Castle Hedingham Club

**Councillors:** Cllr Peter Bayes                      Cllr Penny Doe                      Cllr Trevor Hood  
                    Cllr Charlie Jordan                      Cllr Garry Southgate                      Cllr Tony Tassell  
                    Cllr Jill Toocaram                      Cllr Jessica Westrop                      Cllr Mary Veater

Copy to: **County Councillor:** Cllr David Finch  
**District Councillors:** Cllr J Beavis                      Cllr H Johnson  
**Essex Police**                      PCSO D Endersby  
**Neighbourhood Watch**                      Mr Tony Tassell