



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
Tel: 07845 056597  
E. Mail: [castlehedinghamparishclerk@gmail.com](mailto:castlehedinghamparishclerk@gmail.com)

## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 22<sup>nd</sup> August 2016 at 7.45 p.m. at the Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 15<sup>th</sup> August 2016

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 25th July 2016

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

**6.1** Progress report on Highways drainage problems in the village following meeting on site

**6.2** Request for speed survey at Sudbury Hill junction with Bayley Street

**6.3** Update on dead trees Sheepcot Rd near Bowls Club

### 7. REPORTS

**7.1** Police/PCSO

**7.2** Essex CC report

**7.3** Braintree DC reports

### 8. PLANNING

*Applications received:*

**16/01161/FUL** Retention of engineering works to level back garden, construction of a retaining wall and a smaller wall along the length of the garden

8 Castle Close CO9 3DH

**16/01315/FUL** Proposed conversion of garage to annexe

5 Priory Wood CO9 3DU

**16/01381/ELD** Application for an Existing Lawful Development Certificate - Use of land for storage of timber, machinery and building materials, preparation of timber and timber products (windows, doors and sheds) and the base for sale of timber and other building materials (sand, crushed concrete).  
Land At Station Road Sible Hedingham Essex

**16/01285/DAC** Application for approval of details reserved by condition nos. 3, 4, 5, 6, 7, 8 and 11 of approved application 13/00687/FUL  
Land Rear Of 1 And 3 Castle Essex

*Comment not required*

*Applications determined:*

**16/00915/FUL** Formation of new dormer to existing bathroom  
22 Queen Street CO9 3EZ

*Application Permitted*

## **9. FINANCE**

The monthly cheques to be approved for electronic payments to be authorised by two Councillors

**9.1 Magna Carta payments** – Consideration of and decision on further Magna Carta expenses

## **10. BDC LAND AT NEW PARK**

Consideration of options in approaching BDC for use of the land for recreation.

## **11. FOOTPATH MAINTENANCE**

Review of regular footpath maintenance work to be carried out by the Parish Council or volunteers.

## **12. HIGH SPEED BROADBAND**

Progress check on location of fibre cabinet at Pye Corner.

## **13. UNITED REFORMED CHURCH**

Progress report on the future of the United Reformed Church building.

## **14. PUBLIC TOILETS**

Consideration of arrangements from September to open/close and maintain the public toilets

## **15. TALKING BENCH PROJECT**

Progress report on “talking bench” at Forge Green and possible installation at St Nicholas’ churchyard.

## **16. CORRESPONDENCE TO NOTE**

- **BDC** Notification of changes to fundamentally improve and reform the recycling centre service for Essex residents. Further information about the changes is available at <http://recycleforessex.com/>
- **ECC:** A new campaign is being launched to encourage recycling, repairing and reusing of small electrical and electronic equipment at local libraries. Posters will be on noticeboards and the website.

## **17. REPRESENTATIVES AND WORKING GROUPS REPORTS**

## **18. AGENDA ITEMS FOR NEXT MEETING**

## **19. MEETING DATES 2016**

**Ordinary Parish Council** Monday 26<sup>th</sup> September at 7.45pm, Castle Hedingham Club

**Ordinary Parish Council** Monday 24<sup>th</sup> October at 7.45pm, Castle Hedingham Club

**Ordinary Parish Council** Monday 28<sup>th</sup> November at 7.45pm, Castle Hedingham Club

**ANNUAL PARISH MEETING      TUESDAY 9<sup>TH</sup> MAY 2017      MEMORIAL HALL**

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley