



# Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 24th August 2015 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed:

*Claire Waters*

*Clerk to the Council*

Date: 17<sup>th</sup> August 2015

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE PREVIOUS MEETING**  
To approve as a correct record the minutes of 27<sup>th</sup> July 2015
3. **DECLARATIONS OF INTEREST**  
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
4. **PUBLIC FORUM**  
15 minutes of public participation. 3 minutes for each contribution.
5. **PROGRESS CHECK**  
Clerk's report, village maintenance issues and update on actions from last meeting
  - 5.1 Update on progress with renovation/removal of redundant telephone kiosks
  - 5.2 Report on latest proposals for Colne Valley Railway following visit on 13th August
6. **HIGHWAYS**  
Progress check on Highways problems previously reported and new problems to report
  - 6.1 Consideration of residents' LHP request for parking restrictions at Church Lane/Church Ponds
  - 6.2 Progress report on cutting of the protected verge at Delvyn's Lane
7. **REPORTS**
  - 7.1 Police/PCSO
  - 7.2 Essex CC report
  - 7.3 Braintree DC reports
8. **PLANNING**  
*Applications received:*
  - 15/00224/TPOCON Notice of intent to carry out to works to trees in a Conservation Area - Fell 1 Beech and a Crab Apple tree and Coppice 1 Sweet Chestnut  
Goston Mount Pottery Lane CO9 3EU
  - 15/00974/FUL & 15/00975/LBC Creation of vehicular access  
The Old Manse 34 Queen Street CO9 3HA

*Applications determined:*

**15/00691/CLPLB** Application for a Certificate of Lawfulness of Proposed Works to a Listed Building - Erection of single storey lean-to rear extension; relocation of existing rear window and associated internal alterations to ground floor

Eagle House 6 Falcon Square CO9 3BT

Application GRANTED

**9. FINANCE**

The monthly cheques to be approved for payment and signed

**10. VILLAGE SIGN AT FORGE GREEN**

Consideration of action to be taken regarding cleaning, painting and maintenance of village sign.

**11. BRAINTREE DISTRICT COUNCIL LAND AT NEW PARK**

Decision on proceeding with request to acquire BDC land for recreational use

**12. MEMORIAL AVENUE OF TREES, SHEEPCOT ROAD**

Consideration of next steps in creating Memorial Avenue of trees at Sheepcot Road

**13. GUTTER AND ROAD SWEEPING**

Consideration of employment of parish contractor to sweep roadside gutters

**14. PARISH EVENTS DIARY**

Consideration of creation of Parish Events Diary to co-ordinate events of clubs and organisations

**15. CORRESPONDENCE TO NOTE**

**Essex Playing Fields Association:** Summer edition of the EPFA magazine

**16. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**War Memorial:** Update on war memorial renovation – see clerk’s report.

**High Speed Broadband:** Progress of high speed broadband – see clerk’s report

**17. AGENDA ITEMS FOR NEXT MEETING**

**18. MEETING DATES 2015**

**Ordinary Parish Council:**

**Monday 28 September 2015**

**Monday 26 October 2015**

**Monday 23 November 2015**

Addressee:	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley