



# Parish of Castle Hedingham

Mrs Claire Waters (Parish Clerk)  
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## NOTICE OF MEETING

**Dear Councillor:** You are summoned to attend a meeting of Castle Hedingham Parish Council on **Monday 23<sup>rd</sup> April 2018 at 7.45 p.m. at Castle Hedingham Club, Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

*Clerk to the Council*

Date: 16<sup>th</sup> April 2018

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of 26<sup>th</sup> March 2018

### 3. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### 4. PUBLIC FORUM

15 minutes of public participation. 3 minutes for each contribution.

### 5. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

### 6. HIGHWAYS

Update on Highways issues and any new problems to report

### 7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch

7.2 Essex CC report

7.3 Braintree DC reports

### 8. PLANNING

*Applications received:*

None

*Applications determined:*

**18/00081/FUL** Erection of single storey rear extension  
Bayley Cottage Bayley Street CO9 3HG

*Application GRANTED*

**18/00106/FUL** Demolition of existing rear single storey extension and erection of two storey rear extension and provision of new vehicular access

Little Lodge Cottage Sudbury Road CO9 3AG

*Application GRANTED*

**17/02282/FUL** Proposed new machinery storage barn  
Barrells Meadow Kirby Hall Road CO9 3EA

*Application GRANTED*

**18/00311/FUL** Proposed additional use of residential annexe for independent lets  
40A Queen Street CO9 3HA

*Application REFUSED*

**9. FINANCE**

- 9.1 The monthly payments to be approved for authorisation by two Councillors
- 9.2 End of year financial update and arrangements for internal and external audit
- 9.3 Update on painting exterior of Memorial Hall and Castle Heddingham Club

**10. CASTLE HEDINGHAM RECREATION FIELD**

Consideration of plans for further meeting with the landowners at Sudbury Hill/New Park. Date of meeting: Monday 30<sup>th</sup> April.

**11. GENERAL DATA PROTECTION REGULATIONS**

Initial briefing on impact of the General Data Protection Regulations from May 25<sup>th</sup> 2018. Decision on appointment of Data Protection Officer for 2018-2019

**12. LISTENING BENCH, ST NICHOLAS CHURCHYARD**

Consideration of invitation by Essex Records Office to adopt the Listening Bench.

**13. CORRESPONDENCE TO NOTE**

**Rural Community Council of Essex:** Entry form for Essex Village of the Year

**14. REPRESENTATIVES AND WORKING GROUPS REPORTS**

**15. AGENDA ITEMS FOR NEXT MEETING**

**16. MEETING DATES 2018**

**ANNUAL PARISH ASSEMBLY Thursday 10<sup>th</sup> May 2018, 8.00pm MEMORIAL HALL**

<b>Annual Parish Council</b>	Monday 21 <sup>st</sup> May 2018, 7.45pm	Castle Heddingham Club
<b>Ordinary Parish Council</b>	Monday 25 <sup>th</sup> June 2018, 7.45pm	Castle Heddingham Club

<b>Councillors:</b>	Mr I Higgins	Mr T Hood	Mrs L Moffat
	Mr G Pewter	Mr J Philp	Mr M Scrivens
	Mr G Southgate	Mrs J Toocaram	Mr R Worley

Copy to:	<b>County Councillor:</b>	Mr D Finch	
	<b>District Councillors:</b>	Mrs J Beavis	Mr H Johnson
	<b>Essex Police</b>	PCSO D Endersby	
	<b>Neighbourhood Watch</b>	VACANT	