



Parish of Castle Hedingham



Mrs Claire Waters (Parish Clerk)
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NOTICE OF MEETING

Dear Councillor: You are summoned to attend a Meeting of Castle Hedingham Parish Council on **Monday 25th April 2016 at 7.45 p.m. at the Castle Hedingham Club Church Lane** for the purpose of transacting the business set out on the attached agenda.

Signed: *Claire Waters*

Clerk to the Council

Date: 19th April 2016

THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE PREVIOUS MEETING**
To approve as a correct record the minutes of 21st March 2016
3. **DECLARATIONS OF INTEREST**
Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda
4. **PUBLIC FORUM**
15 minutes of public participation. 3 minutes for each contribution.
5. **PROGRESS CHECK**
Clerk's report, village maintenance issues and update on actions from last meeting
6. **HIGHWAYS**
Update on Highways issues and any new problems to report
 - 6.1 Consideration of SID sign for 40mph zone at Yeldham Road
 - 6.2 Consideration of actions to be taken regarding Keep Clear sign at Ruffles Yard/Church Lane
7. **REPORTS**
 - 7.1 Police/PCSO
 - 7.2 Essex CC report
 - 7.3 Braintree DC reports
8. **PLANNING**
Applications received:
 - 15/01331/FUL Change of use of land for the provision of car, coach, motorcycle and cycle parking and creation of new entrance following the loss of existing entrance (in association with the existing Colne Valley Railway) and erection of new reception building
Colne Valley Railways Yeldham Road CO9 3DZ *Decision from February meeting to be ratified*
 - 16/00286/FUL Erection of new cartlodge/garage
Keepers Cottage Rushley Green CO9 3AH
 - 16/00643/LBC Formation of new dormer to existing bathroom
22 Queen Street CO9 3EZ

16/00489/HHPA | Erection of single storey rear extension. Extension will extend beyond rear wall of the original house by 6.0m, with a maximum height of 3.6m and 2.3m to the eaves of the extension. |
3 New Park CO9 3HH *Comment not required, information only*

Applications determined:
None

9. FINANCE

The monthly cheques to be approved for payment and signed

- 9.1** To note receipt of the accounts of the Magna Carta 2015 committee
- 9.2** To note receipt of the accounts of Castle Hedingham Memorial Hall
- 9.3** Review of banking arrangements in response to £6 per month charge by Unity Trust for Current Account from 4th June 2016

10. CASTLE HEDINGHAM PUBLIC TOILETS

Consideration of installing pay locks to the toilet doors

11. PARISH MAGAZINE

Consideration of improvements required to make the Parish Magazine more user-friendly

12. VILLAGE DEFIBRILLATOR

Consideration of next steps in acquiring defibrillator for the village centre.

13. CORRESPONDENCE TO NOTE

- **BDC:** The Braintree District Council's People's Panel has been running since 2009 and has provided the council with invaluable insight. There are currently 500 people on the panel but the council wants to increase that to at least 1000 people. All residents have to do is fill in a short online application form to join at www.braintree.gov.uk/peoplespanelform
- **EALC:** Information on candidates for Police and Crime Commissioner Elections on 5th May.
- **EALC:** Legal update has been circulated to Councillors by email, containing important information about electronic communications and other matters.

14. REPRESENTATIVES AND WORKING GROUPS REPORTS

15. AGENDA ITEMS FOR NEXT MEETING

16. MEETING DATES 2016

Annual Public Meeting Friday 29th April at 8.00pm, Memorial Hall

Annual Parish Council Monday 23rd May at 7.45pm, Castle Hedingham Club

Ordinary Parish Council Monday 27th June at 7.45pm, Castle Hedingham Club

Ordinary Parish Council Monday 25th July at 7.45pm, Castle Hedingham Club

Addressee: Mr I Higgins Mr T Hood Mrs L Moffat
 Mr G Pewter Mr J Philp Mr M Scrivens
 Mr G Southgate Mrs J Toocaram Mr R Worley