



sale has not been progressed, although offers were received. Cllr Bayes had met with Hedinghams Heritage Society to review their online application for English Heritage listing of the site, but due to absence was unable to report to the meeting. A letter from the Parish Council is requested in support of the application. It was agreed that while support in principle was given at the April Parish Council meeting, Councillors need to see the details of the application before a formal letter of support can be approved.

**Action:** Clerk to follow up with Cllr Bayes to obtain the details of the application

**7.2. Village Hall Trustees:** The clerk had received one expression of interest from a volunteer to join the trustees of Castle Hedingham Village Hall. Anyone who can support the Village Hall by becoming a trustee please contact Julie Matthews Village Hall Secretary and Trustee on 07757 859944

**7.3. Castle Hedingham Cemetery:** The morning of Friday June 10<sup>th</sup> was suggested for a working party to help with a cemetery spring clean. The clerk will check everyone's availability.

**7.4. St Nicholas Churchyard trees:** the clerk reported that a tree planning application had been submitted on behalf of the Parish Council for felling of a conifer which is endangering a listed building and pruning of the trees along the Church Lane boundary to keep the branches clear of telephone and power lines, as well as pruning of the yews at the Falcon Square entrance which are protected by a TPO.

## 8. HIGHWAYS & PUBLIC RIGHTS OF WAY

Update on Highways & Footpath issues and any new problems to report.

**8.1. Noticeboard St James St:** An Essex Highways public notice is displayed in the Village Shop window, the public consultation period runs till 23<sup>rd</sup> May .

**8.2. Flower Planters St James St:** An Essex Highways licence application has been submitted. These galvanised steel planters will be donated and looked after by the Village Shop and volunteers

**8.3. Closure of St James St:** Parish Council approval of the temporary closure of St James Street for the Platinum Jubilee Street party on Sunday 5<sup>th</sup> June was agreed, and has been confirmed with BDC.

**8.4. Sudbury Rd:** A pothole has been reported to Essex Highways and is being scheduled for repair

**8.5. Station Road footpath:** Overhanging vegetation narrowing the footpath will be dealt with as soon as possible.

## 9. REPORTS

**9.1. Police/PCSO/Neighbourhood Watch.** Police reports have been circulated to Councillors.

*Cllr Schwier arrived and reported after item 11 due to attendance at other meetings*

**9.2. Essex CC report.** Cllr Schwier had sent a written annual report. He also reported on:

Tree planting: Working with collaborative partners on tree and hedge planting, Essex County Council have far exceeded their targets by planting 37,000 trees in 2020-21 and 104,000 in 2021-22

Solar Together Scheme: now in its' 3<sup>rd</sup> year, this scheme had to close early due to a huge response. It is being extended in the future to small businesses across Essex as well as residential properties. In answer to a question from the Chairman, Cllr Schwier confirmed that action on improving eligibility for listed properties and conservation areas is expected shortly from Government in the Energy Bill White Paper.

Primary School admissions: Across the county 89% of applications achieved their first choice school, and all applications were processed online

ECC 2022-23 Housing Strategy: 1000 homes are planned across Essex for older and disabled residents, built to a high standard and energy efficient.

Ukraine refugee youth centre: Has opened in Braintree, he will send details to the clerk.

*Cllr Schwier left the meeting after his report*

**9.3. Braintree DC reports:** Cllr H Johnson BDC apologised for absence

*Cllr Beavis arrived and reported after item 11 due to attendance at other meetings*

SWAP (Stop Wethersfield Airfield Prisons) had made a presentation at the Sible Hedingham meeting that evening. She also reported that they were making peaceful protests at Braintree District Council. She reminded Councillors that as a member of the Braintree Planning Committee she cannot express a view and must remain impartial to enable her to take part in the decision making on any planning application that is submitted.

Braintree Local Plan: this is now held up at the Planning Inspectorate which means the district is still vulnerable to speculative development. Cllr Beavis led on the rejection of two large housing developments at the last Braintree Planning committee meeting.

Ukraine refugees: A large hosting meeting took place recently and she was very impressed at how joined up the support network is, including helping children get their needs met. She wanted to record a special thank you to Revd Liz Paxton and her husband Gary for the exceptional work they have done.

Heddinghams Medical Centre: she led on this at the recent Braintree Planning committee meeting and is pleased it gained unanimous support. Parking is still an issue and One Medical have been asked to continue looking for solutions. It was disappointing that a meeting with Neil Jones, Senior Planner at BDC was cancelled at the last minute, as Cllr Beavis feels it is vital that communication with the parishes is continued and that Castle Heddingham is represented. The clerk reminded Cllr Beavis and Parish Councillors that due to errors in the initial consultations, Castle Heddingham had not been informed or involved at the early stages and is still keen to attend meetings to represent the parish.

**Action:** Cllr Beavis will find information about alternative transport options to the Medical Centre for residents of Castle Heddingham and bring to the Annual Parish Assembly on Thursday 19<sup>th</sup> May to share.

**Action:** In response to a request from the Chairman, Cllr Beavis will ask again for Braintree District Council to contact the owners of the old timber yard at Station Road which is in a poor state of repair.

*Cllr Beavis left the meeting after her report*

## 10. PLANNING

*Applications received:*

**22/00929/NMA** Non-Material Amendment to permission 19/00486/FUL granted 17.10.2019 for: Change of use of barn and 2 no holiday lets to form 1 no (C3) dwelling, including extension, alterations and improvement of existing vehicular access. Amendments would allow: -Changes to the internal arrangements and alterations to the approved fenestrations with additional extension to the south-east corner of the existing barn

Rosemary Barn Rushley Green CO9 3AJ

*Notification only, no comment required*

**22/01190/LBC & 22/01189/HH** Renovation works to end of terrace property including replacement of existing windows; insertion of new window to first floor side elevation to existing aperture; removal of external paint and replacement with limewash finish; removal of lower section of chimney breast to kitchen area; removal of section of internal ground floor wall and integration of existing storage cupboard; decoration of external fixtures and general repairs to chimney stack and valley gutters.

1 Church Lane CO9 3DA

*No objections*

**22/01128/LBC** Replacement of the staircase from 1st to 2nd floor and the addition of a shower enclosure at 2nd floor

12 Pye Corner CO9 3DF

*No objections*

*Cllr Jordan declared an interest and left the meeting*

*Planning Appeal:* Planning Inspectorate Ref: APP/Z1510/W/21/3289300

**21/01985/FUL** Erection of 1 No. 2 bedroom cottage.

Land East of Church Lane

*The original response will be submitted to the planning inspector*

*Cllr Jordan re-joined the meeting*

*Applications determined*

**22/00563/FUL** Erection of 1 No. two storey 4 bedroom dwelling house, detached double garage and gardens

Land Adjacent 13 Bayley Street

*Application REFUSED*

**22/00929/NMA** Non-Material Amendment to permission 19/00486/FUL granted 17.10.2019 for: Change of use of barn and 2 no holiday lets to form 1 no (C3) dwelling, including extension, alterations and improvement of existing vehicular access. Amendments would allow: -Changes to the internal arrangements and alterations to the approved fenestrations with additional extension to the south-east corner of the existing barn

Rosemary Barn Rushley Green CO9 3AJ

*Application REFUSED*

**22/00300/LBC & 22/00299/FUL** Conversion of single storey barn to form 1 No. 3 bedroom dwelling

Nunnery Farm Barn Nunnery Farm, Nunnery Street

*Application REFUSED*

## 11. FINANCE

11.1. The monthly payments were approved for authorisation by two Councillors. The monthly bank reconciliation was checked and signed by Cllr Dover

**Proposed:** Cllr Southgate                      **Seconded:** Cllr Jordan                      Agreed unanimously

11.2. The Annual Governance Statement was approved and signed by the Chairman & clerk

**Proposed:** Cllr Dover                      **Seconded:** Cllr Veater                      Agreed unanimously

11.3. The Annual Accounts & Accounting Statements were approved and signed by the Chairman & clerk

**Proposed:** Cllr Doe                      **Seconded:** Cllr Westrop                      Agreed unanimously

May-22	Payments in Month	Details	Amount
DD	Bulb	Electricity Toilets	£15.22
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.19
DD	Open Spaces Society	Annual Subscription	£45.00
B/P	E C Waters	Home as Office May	£75.00
B/P	E C Waters	Clerk Expenses April 11th - May 9th	£16.06
B/P	A&J Lighting	Monthly Charge May	£11.40
B/P	CH Club	May meeting	£20.00
B/P	BDC	Rates Pump House	£5.00
B/P	Hedingham School	Printing Cemetery noticeboard	£2.00
B/P	Hedingham School	Printing Jubilee flyers/posters	£34.70
B/P	Janitorial Direct	Cleaning supplies, public toilets	£26.75
B/P	P M Smith	Payroll Year end and P60s	£24.00
B/P	M D Landscapes	Grass cutting April	£1,202.40
B/P	Cllr Will Dover	Telegraph pole for Jubilee Beacon	£40.00
<b>TOTAL in month</b>			<b>£1,518.72</b>

May-22	Receipts in Month	Details	Amount
	NONE		
<b>TOTAL in month</b>			<b>£0.00</b>

Apr-22	Payments in Month	Details	Amount
DD	nPower	Electricity New Park	Not known
DD	Bulb	Electricity Toilets	£17.72
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.19
DD	B&CE Holdings	Peoples Pension	£122.62
B/P	Staff	Salaries	£1,601.10
B/P	HMRC	Tax/NI March month 12	£448.83
B/P	E C Waters	Home as Office April	£75.00
B/P	E C Waters	Clerk Expenses March 14th - April 11th	£16.06
B/P	A&J Lighting	Monthly Charge April	£11.40
B/P	CH Club	April meeting	£20.00
B/P	BDC	Rates Pump House	£5.00
B/P	EALC	EALC/NALC Affiliation Fees	£357.12
B/P	BALC	BALC Affiliation Fee	£40.00
B/P	P M Smith	Payroll Jan/Feb/March 2022	£48.00
B/P	M D Landscapes	Grass cutting March	£1,202.40
B/P	Graham Nicholl	Fallen Tree branch St Nicholas Church	£375.00
B/P	Darkins Supply Stores	Cemetery Noticeboard materials	£119.98

**TOTAL in month****£4,461.42**

<b>Apr-22 Receipts in Month</b>		<b>Details</b>	<b>Amount</b>
28-Apr	BDC	Precept 1st instalment	£15,251.00
<b>TOTAL in month</b>			<b>£15,251.00</b>

**Accounts balances at 9th May 2022**

Unity Trust Current account	£25,172.55
Unity Trust Deposit account	£10,473.10
Cambridge & Counties 95 day	£34,915.63
	<b>£70,561.28</b>

**12. VILLAGE PARK**

**12.1. Community Garden/Allotment** The clerk met with the selected contractor on Tuesday 3rd May, he will submit a revised quote reflecting changes requested, and propose a start date for the work.

**12.2. Tree Planting:** Consideration of Platinum Jubilee Oak and any further sponsored trees required for planting in Autumn 2022. Three donors were identified as top of the list for autumn tree planting. Cllr Jordan will check availability at King & Co and the precautions being taken about oak moth infestation.

**13. PLATINUM JUBILEE CELEBRATIONS 2<sup>ND</sup> – 5<sup>TH</sup> JUNE 2022**

Cllrs Doe, Dover and Westrop reported on the final preparations and arrangements for the Jubilee events. Flyers were distributed with the May Parish Magazines to all houses in the village.

- Thursday 2<sup>nd</sup> June, 5pm to 7.30pm at the Village Park with bar, BBQ and giant paella and ice cream or bring your own picnic. Competition judging 6pm - Design a Crown and Junk Model a Castle. Beacon lighting ceremony 7pm
- Sunday 5<sup>th</sup> June, 1pm Throne Race from Nunnery Bridge
- Sunday 5<sup>th</sup> June, 1.30 – 2pm St Nicholas Church Service
- Sunday 5<sup>th</sup> June, 2-5pm, St James Street party. Bring your own chair and picnic. Handbags and hats encouraged. Pudding competition

All competitions and events information is available at Castle Hedingham Village Shop.

**14. WETHERSFIELD PRISON PROPOSALS**

Cllr Southgate gave an update from the recent meeting of WASC (Wethersfield Airfield Scrutiny Committee). The April WASC update will be put on the website [www.castlehedingham.org](http://www.castlehedingham.org).

A request from the Fields Association SWAP (Stop Wethersfield Airfield Prisons) campaign to purchase and display a banner was not approved. The Chairman of WASC and the Chairman of SWAP have been invited to the Annual Parish Assembly on Thursday May 19<sup>th</sup> to make a short presentation to residents of Castle Hedingham outlining their campaigns.

**15. CORRESPONDENCE TO NOTE**

**Community 360 Loneliness Awareness Week Road Show** will visit the Memorial Hall, Church Lane on Tuesday June 14th from 1.30pm to 3.00pm. The aim of the Road Show is to engage with as many people as possible who may suffer from isolation & loneliness in order to point them to agencies and clubs who can help them. Jayne Laken our United in Kind facilitator plans to attend.

**16. AGENDA ITEMS FOR NEXT MEETING****17. NEXT MEETING**

<b>Monday 13<sup>th</sup> June 2022</b>	<b>7.30pm</b>	<b>Ordinary Parish Council</b>	<b>Castle Hedingham Club</b>
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**The meeting closed at 9.25pm**

SIGNED  
(CHAIRMAN)

DATE