

# Parish of Castle Hedingham

Dear Councillor

**Date: November 2011**

## NOTICE OF MEETING

Your attendance is required at the Castle Hedingham Parish Council meeting on Monday 14 November at 7.45 p.m. at the Castle Hedingham Club Church Lane to deal with items shown on the agenda detailed below.

Should circumstances beyond your control prevent your attendance, it would be appreciated if you could kindly let me have your apology for absence as soon as possible.

Kieron King

*Clerk to the Council*

## AGENDA

1. Apologies for non-attendance
2. Declarations of Interest
3. Public Forum
4. Minutes of the previous meetings
5. Matters arising from the Minutes
6. Planning: a) Consideration and agreement of Braintree District Council Development Site allocations/possible changes to village envelope. b) Consideration of requesting that old allotment/open space by Village Hall be designated recreation/playing field.c ) Consideration of request by Braintree District Council to identify if any land ( council owned or privately owned) be potentially available as travellers pitches. d)Recommendations- *List of applications received to date enclosed*
7. Correspondence - *List of correspondence received to date enclosed*
8. Essex CC and Braintree DC reports.
9. i)Accounts payable; ii) ½ year audit report.
10. Consideration of employment of a village handyman.
11. Parish Council support for and input to village entertainment/fete.
12. Highways.
13. Any Other Business.
14. Date and time of next meeting

**Apologies to:** Mr K King. (Parish Clerk)  
The Cottages, Coppingdown Farm, Sudbury Road, Castle Hedingham, Essex, CO9 3AG  
Tel: 01787 463482  
E. Mail:castle.hedingham.pc@kking.plus.com

Addressee: Mrs Allfrey  
Mr Worley  
Mr Pewter  
Mrs Moffat  
Mrs Hart  
Mr Higgins  
Mr Southgate  
Mr Philp  
Mr Scrivens