

# Parish of Castle Hedingham

Dear Councillor

Date: August 2011

## NOTICE OF MEETING

Your attendance is required at the Castle Hedingham Parish Council meeting on Monday 15 August at 7.45 p.m. at the Castle Hedingham Club Church Lane to deal with items shown on the agenda detailed below.

Should circumstances beyond your control prevent your attendance, it would be appreciated if you could kindly let me have your apology for absence as soon as possible.

Kieron King

*Clerk to the Council*

## AGENDA

1. Apologies for non-attendance
2. Declarations of Interest
3. Public Forum
4. Police Information / Report
5. Minutes of the previous meetings
6. Matters arising from the Minutes
7. Planning : Recommendations- *List of applications received to date enclosed*
8. Correspondence - *List of correspondence received to date enclosed*
9. Accounts to be paid.
10. Essex CC and Braintree DC reports.
11. Consideration of Capital Projects-Playing Field/Parish Council Rooms
12. Consideration of and decision on works recommended by tree surgeon-work to horse chestnut in Sheepcot Road, £240.
13. Consideration of offer by Burgle Telecomms of community notice board free of charge.
14. Highways.
15. Any Other Business.
16. Date and time of next meeting

**Apologies to:** Mr K King. (Parish Clerk)  
The Cottages, Coppingdown Farm, Sudbury Road, Castle Hedingham, Essex, CO9 3AG  
Tel: 01787 463482  
E. Mail:castle.hedingham.pc@kking.plus.com

Addressee: Mrs Allfrey  
Mr Worley  
Mr Pewter  
Mrs Moffat  
Mrs Hart  
Mr Higgins  
Mr Southgate  
Mr Philp  
Mr Scrivens