

Parish of Castle Hedingham

Dear Councillor

Date: May 2013

NOTICE OF MEETING

Your attendance is required at the Castle Hedingham Parish Council meeting on Monday 20th May at 7.45 p.m. at the Castle Hedingham Club Church Lane to deal with items shown on the agenda below.

Should circumstances beyond your control prevent your attendance, it would be appreciated if you could kindly let me have your apology for absence as soon as possible.

Claire Waters
Clerk to the Council

AGENDA

1. Apologies for non-attendance
 2. Declarations of Interest (form attached)
 3. Election of Chairman and Vice Chairman
 4. Constitution of Committees, Appointment of Representatives to other bodies
 5. Adoption of standing orders
 6. Public Forum
 7. Police report
 8. Minutes of the previous meeting
 9. Clerk's report and Matters arising from the Minutes
 10. Essex CC and Braintree DC reports
 11. Planning: Applications received and applications determined
 12. Correspondence - *List of correspondence received to date enclosed*
 13. Accounts payable, agreement of annual accounts and return to Audit Commission
- Consideration and decision on:
14. How to proceed with registration of Village Green following quote by solicitor
 15. How to progress War Memorial repair and grant application
 16. Options for Disabled Parking at Memorial Hall
 17. Quotes for refurbishment of Village Flag Pole
 18. Quotes for replacement of Litter Bins and options for tidying cemetery
 19. Any Other business.
 20. Date and time of next meeting

Apologies to: Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
Tel: 07845 056597
E. Mail: castlehedinghamparishclerk@gmail.com

Addressee: Mrs Allfrey Mr Philp
Mr Southgate Mr Pewter
Mrs Moffat Mr Higgins
Mr Worley Mr Scrivens
Mrs Hart