



**Castle Hedingham Parish Council and Burial Board**

**STATEMENT OF ACCOUNTS**

for the year ending  
31st March 2022

**Bank Reconciliation  
Income and Expenditure Account  
Supporting Statement**

Subject to Internal & External Audit  
and Adoption prior to June 2022

Mrs Claire Waters  
Parish Clerk & Responsible Financial Officer  
[castlehedinghamparishclerk@gmail.com](mailto:castlehedinghamparishclerk@gmail.com)

**End of Year Bank Reconciliation, Year ending March 31st 2022**

2020-21	<b>Bank Balances as at 31st March 2022</b>	2021-22
£34,502.31	Cambridge & Counties 95 day	£34,915.63
£10,466.77	Unity Trust Deposit Account	£10,473.10
£44,969.08	Deposit Accounts Total	£45,388.73
£14,972.36	Unity Trust Current Account	£14,444.38
<u>£59,941.44</u>		<u>£59,833.11</u>
	Less: any un-presented debits at 31st March 2022	
£0.00		£0.00
£0.00		£0.00
	Add: any unbanked credits at 31st March 2022	
£0.00		£0.00
£0.00		£0.00
<u>£59,941.44</u>	<b>Net bank balances as at 31 March 2022</b>	<u>£59,833.11</u>
	<b>CASH BOOK</b>	
£121,194.89	Reconciled balance 31 March 2021	£59,941.44
£71,706.65	Add: Parish Council Receipts in the year	£48,062.30
-£133,941.67	Less: Parish Council Payments in the year	-£48,590.28
£981.57	Add: Interest on Deposit Accounts	£419.65
<u>£59,941.44</u>	<b>Closing balance per receipts and payments book as at 31st March 2022</b>	<u>£59,833.11</u>
£0.00	<b>Difference</b>	£0.00

The above statements represent fairly the financial position of the authority at the 31st March 2022 and reflect its income and expenditure during the year.

Signed:  
Chairman

Signed:  
Responsible Financial Officer

Date:

Date:

## Income and Expenditure Account for Year Ending 31st March 2022

2020/21		2021/22
<b><u>INCOME</u></b>		
£29,130.00	Precept	£29,697.00
£355.00	BDC Collection Surplus	£406.00
£2,589.00	Burial Board	£1,991.00
£5,521.77	Grass Cutting & Street Cleaning Grants	£5,967.66
£2,712.84	Donations (inc Village Park and Daffodils 2021-22)	£3,990.33
£11,600.00	Other Grants (Village Park Community Garden 2021-22)	£6,000.00
£10.31	EDF Wayleave – Nunnery Street Lights	£10.31
£0.00	Chairman's Expense Account - Parish Meal	£0.00
£931.00	Other	£0.00
£18,856.73	VAT Reclaimed	£0.00
<b>£71,706.65</b>	<b>TOTAL INCOME</b>	<b>£48,062.30</b>
<b><u>EXPENDITURE</u></b>		
<b>Administration:</b>		
£1,701.72	Administration & Training (including printing etc.)	£2,142.49
£480.00	Audit Fees	£540.00
£12,985.70	Clerk Salary, pension, all Tax & NI	£13,052.21
£184.00	Payroll Fee	£156.00
£1,572.21	Insurance	£1,576.67
£95.92	Hire of room (plus Zoom Subscription 2021-22)	£331.89
£297.00	General contingency (Defibrillator pads & batteries 2021-22)	£2,079.00
£2,344.83	Other Fees/Annual Subscriptions	£1,061.75
£19,661.38		£20,940.01
<b>Village Maintenance:</b>		
£13,517.94	Village Maintenance/Grass Cutting/Cemetery	£15,440.67
£1,924.20	Public Toilet Maintenance	£1,977.12
£927.80	Public Toilet Supplies/Repairs	£929.63
£0.00	Infrastructure Repairs	£0.00
£315.65	Rates and Rent/Leases	£355.84
£16,685.59		£18,703.26
£883.87	Street Lighting/Electricity/Water	£1,096.98
£0.00	Chairman's Expense Account	£127.50
£2,276.00	Grants made under Section 137/General Power of Competence	£360.00
£76,704.36	VILLAGE PARK TOTAL IN YEAR	£4,088.84
£17,730.47	VAT on expenditure	£3,273.69
£97,594.70		£8,947.01
<b>£133,941.67</b>	<b>TOTAL EXPENDITURE</b>	<b>£48,590.28</b>
£981.57	Interest on deposit accounts	£419.65
<b>-£61,253.45</b>	<b>Balance of income over expenditure</b>	<b>-£108.33</b>

## Supporting Statements - 31st March 2022

### 1. Assets

At 31<sup>st</sup> March 2022 the following Assets were held:

5 x Village Greens (nominal value)	£5.00
Cemetery (nominal value)	£1.00
War Memorial, St Nicholas Churchyard (nominal value)	£1.00
3 Village Signs, 3 Village Noticeboards, Memorial benches	£4,130.00
Play equipment and surfaces removed Feb 2019	£0.00
Village Maintenance equipment	£4,000.00
4 Street Lights	£5,000.00
15 Items of Bingham Pottery & cabinet	£5,000.00
100m LED Christmas Lights	£260.00
3 x Community Access Defibrillators	£2,500.00
Village Park, built 2020	
Play equipment, sand pit and surfaces	£49,362.00
4 x benches plus engraved plaques	£3,000.00
2 x noticeboards black metal powder coated	£1,000.00
Storage Container for Village Maintenance/Community Garden	£2,300.00
Office equipment and furniture	£6,000.00
<b>TOTAL</b>	<b>£82,559.00</b>

The Village Greens and Cemetery are valued at this nominal amount.

The basis of valuation of the remaining assets is purchase cost or insurance value

The Parish Council is responsible for the buildings insurance of the Memorial Hall, Castle Hedingham Club, Public Toilets and War Memorial at a total reinstatement value of £1,008,743

### 2. Leases

At 31<sup>st</sup> March 2022 the following leases were in operation:

<b>Lessor</b>	<b>Purpose</b>	<b>Annual Rent</b>	<b>Expiry Year</b>
Hedingham Castle Estate	Lease of Village Hall - community use	£1.00	2051
*Braintree District Council	Pump House and land, New Park	£30.00	2006
* Although this leases expired in 2006 payments have continued to be made to secure the tenancy.			
<b>Hedingham Castle Estate</b>	Lease of Village Park	£250.00	2045

### 3. Borrowings

As at the close of business on 31<sup>st</sup> March 2022 there were no loans to the council outstanding.

### 4. Debts Outstanding

At 31<sup>st</sup> March 2022 a VAT refund of £3273.69 is due to the Council.

### 5. Earmarked Reserves

Ear marked reserves are held as follows and have been confirmed to the Audit Commission:

£20,000 Historic village centre infrastructure fund

£5,000 Public Toilet maintenance

### 6. Other Reserves

General reserves held by the Parish Council are intended for unbudgeted or unforeseen emergencies. Since 2016 Parish Council reserves are now covered by the Financial Services Compensation Scheme.

**7. S137, General Power of Competence and other grants**

Section 137 of the Local Government Act 1972 does not apply in 2021-2022 as the Council declared its eligibility to use the General Power of Competence.

Transfer of BDC Councillors Community Grant to Parish Magazine	£200.00
Hedingham & District British Legion: Remembrance Wreath	£60.00
Jubilee craft materials for United in Kind group	£100.00
<b>Total</b>	<b>£360.00</b>

**8. Agency Work**

During the year the Council undertook the following agency work on behalf of other authorities:

Parish Council Costs for Village Maintenance/Grass Cutting	£14,243.02
Braintree District Council Street Partnership Grant	(£5,521.77)
Essex County Council Grass Cutting Grant	(£207.15)
<b>Net cost to Parish Council 2021/22</b>	<b>£8,514.10</b>

**9. Trusteeships - Memorial Hall and Castle Hedingham Club**

The Parish Council is custodian trustee of Castle Hedingham Memorial Hall and Castle Hedingham Club; both are run by Management Committees with a representative of the Parish Council on each. The Parish Council monitors their financial status and has responsibilities relating to the upkeep of the building under the terms of the lease. The Castle Hedingham Club and Memorial Hall buildings insurance was funded by the Parish Council during this year.

Signed:

\_\_\_\_\_

Chairman

\_\_\_\_\_

Responsible Financial Officer

Date: